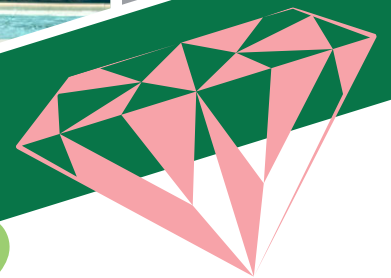


2026 EAF[®] RESOURCE & ACTION GUIDE



Alpha Kappa Alpha
Educational Advancement
Foundation, Inc.[®]

FOREWORD FROM THE EAF® PRESIDENT

January 2026



Danette Anthony Reed
EAF President

As President of the Alpha Kappa Alpha Educational Advancement Foundation, Inc.®, I am pleased to share our 2026 Foundation Resource Guide. This guide reflects our continued commitment to **Soaring to Greater Heights of Academic Achievement** by equipping our chapters and members with clear, consistent tools to advance our mission. The Foundation's work is made possible through strong partnerships, thoughtful stewardship, and a shared dedication to service and excellence. I am grateful for your continued leadership and engagement. I invite you to use this guide as a trusted resource and to join us in expanding access to lifelong learning through scholarship, service, and strategic giving.

Sisterly,

A handwritten signature in black ink that reads "Danette Anthony Reed".

Danette Anthony Reed

President, Alpha Kappa Alpha Educational Advancement Foundation, Inc.®

Promoting Lifelong Learning



LETTER FROM THE EXECUTIVE DIRECTOR



Dear Chapters and Members,

Welcome to the **Alpha Kappa Alpha Educational Advancement Foundation's 2026 Foundation Resource Guide**. This guide has been prepared to serve as a clear, comprehensive reference for chapters and members as you support applicants, steward endowed funds, and partner with the Foundation in advancing educational opportunity.

The Foundation's scholarship and funding programs continue to grow in both scope and complexity, and with that growth comes a responsibility to provide consistent guidance, transparent processes, and reliable tools. This resource guide reflects that commitment. It brings together essential information related to scholarships, endowments, fellowships, and giving in one place, while directing applicant-facing activity to the Foundation's website and online systems.

As we move into the 2026 cycle, you will notice refinements designed to improve clarity and efficiency. Application workflows have been streamlined, internal processes have been strengthened, and new system enhancements are supporting more accurate matching of applicants to funding opportunities, as well as more timely communication with our endowment holders. These efforts are part of our ongoing work to ensure fairness, consistency, and strong stewardship across all programs.

You will also see continued investment in the Foundation's infrastructure. Our team is actively preparing for the future implementation of **Blackbaud Award Management**, an important initiative that will further modernize scholarship administration and enhance the experience for chapters, applicants, donors, and reviewers in the years ahead.

Chapters play a vital role in the success of the Foundation's mission. Your leadership, engagement, and adherence to established processes help ensure that scholarships and awards are administered with integrity and care. We encourage you to use this guide as your primary reference and to rely on the Foundation's website for the most current applicant forms and submission requirements.



Erika V. Everett
EAF® Executive Director

Thank you for your continued partnership, stewardship, and commitment to lifelong learning. Together, we remain focused on expanding access to education and supporting students as they pursue academic excellence and meaningful impact.

In Scholarship & Service,

Erika V. Everett

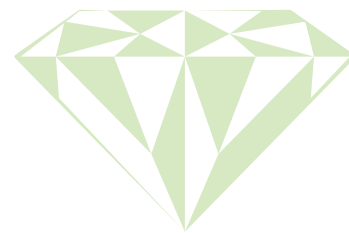
Executive Director, Alpha Kappa Alpha
Educational Advancement Foundation, Inc.®

Soaring to Greater Heights
OF ACADEMIC ACHIEVEMENT



EAF® Resource & Action Guide

TABLE OF CONTENTS



MARKETING

Membership and Campaign Fact Sheet	6
Campaign Recognition & Donation Chart	7
EAF CFC Ad	8
Online Giving	9
2026 EAF Campaign Calendar.....	10
Path to Platinum Status Recognition.....	11
Ways to Donate to EAF	12
Stock Gift Information Form	13

MEMBERSHIP

Letter from the Membership Department.....	16
Membership News: Workplace Giving & More.....	17
Chapter Contribution Form	18
Individual Chapter Donation Form.....	19-20
Individual Donation Form	21
Graduate Chapter Captain Form	22-23
Undergraduate Chapter Captain Form.....	24-25

SCHOLARSHIP & AWARDS

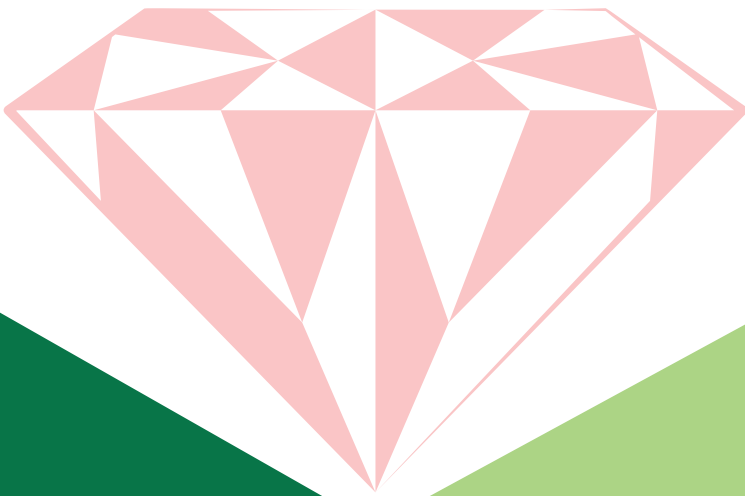
Letter from the Program Department.....	28
How to Apply for Scholarships.....	29
Undergraduate Fact Sheet	30
Graduate Fact Sheet.....	31
Criteria for EAF General Scholarships.....	32
Community Assistance Award Fact Sheet	33
Youth P.A.C. Scholarship Fact Sheet	34
Youth P.A.C. Service Awards Fact Sheet.....	35
Soaring Leaders Grant Fact Sheet.....	36
Alice S. Marriott Scholarship Fact Sheet.....	37
Fellowship Awards Fact Sheet	38

ENDOWMENT/FELLOWSHIP

Frequently Asked Questions.....	40
Endowed Scholarship Fund Agreement	41
Fellowship Agreement	42
Fund Criteria Form.....	43
Non-Profit Chapter Assistance Program NCAP Fact Sheet.....	44-45
Non-Profit Chapter Assistance Program MOU & Fund Agreement	46-49
Chapter Endowment Contribution Form	50
Individual Endowment Contribution Form	51
Endowment/Fellowship Check Request Form	52



2026 EAF[®] **RESOURCE &** **ACTION GUIDE**



Alpha Kappa Alpha Educational
Advancement Foundation, Inc.[®]

MARKETING

Membership & Campaign

FACT SHEET

Membership In EAF®

Every financial member of Alpha Kappa Alpha Sorority, Inc.® is to be a member of EAF by paying the annual dues (currently \$10) when the members' per capita is paid to the sorority.

Fall Mailing

A packet is sent in the fourth quarter to all Chapter Basilei from the Corporate office containing forms for individual contributions, chapter contributions, scholarships and community assistance awards along with other EAF promotional materials. Make sure your chapter has appointed an EAF Captain, who will be responsible for communicating information regarding EAF to chapter members.

EAF Awareness Month

November (Use fact sheets, EAF I.Q. tests, membership rally, etc. to generate awareness and build interest in an EAF activity to be held during EAF month.)

EAF Month

February (Host chapter EAF activity, workshops, fundraisers, etc.)

2022-2026 Theme

"Soaring to Greater Heights of Academic Achievement"

Levels of Chapter Recognition

Silver, Gold, and Platinum



How Can Individuals Give?

EAF Philanthropist Innovator
 Women & Men of Distinction
 Women & Men of Excellence
 Federal Employees - CFC #11173
 Founders' Society
 Employer Matching Gift Programs
 Fellowship Program
 Endowment Program

(These categories are not restricted to members of Alpha Kappa Alpha Sorority, Inc.® and EAF®. See Campaign Recognition chart for more details.)

CHAPTER CONTRIBUTIONS GUIDE

(Based on number of active members as of December 1)

SILVER LEVEL Graduate Chapter

1-50 members	\$250
51-100 members	\$300
101-150 members	\$400
151-200 members	\$500
201-300 members	\$600
301+ members	\$750

SILVER LEVEL Undergraduate Chapter

1-10 members	\$25
11-25 members	\$50
26-50 members	\$100
51+ members	\$150

For Gold and Platinum levels amounts, refer to Campaign Recognition & Donation Chart.

2026 Campaign Recognition & Donation Chart

	DONATION LEVEL	REQUIREMENTS	DONATION RECOGNITION	EVENT RECOGNITION
	SILVER	Contribution based on chapter size <i>(see guide on page 6)</i>	<ul style="list-style-type: none"> Chapter Listed in EAF Newsletter Recognition Certificate 	Regional Conferences
	GOLD	Contribution based on chapter size PLUS an additional: - \$1,000+ Graduate -OR- - \$250+ Undergraduate	<ul style="list-style-type: none"> Chapter Listed in EAF Newsletter Recognition Certificate 	Regional Conferences
	PLATINUM	Gold Level requirements PLUS an additional: • \$1,500+ Graduate -OR- • \$250+ Undergraduate	<ul style="list-style-type: none"> Chapter Listed in EAF Newsletter Recognition Certificate 	Regional Conferences Annual EAF Event
RECOGNITION FOR INDIVIDUAL DONORS	EAF PHILANTHROPIST INNOVATOR \$500	Members* who make a \$500 donation -OR- An individual who makes a \$500 donation	<ul style="list-style-type: none"> Special Lapel Pin Listed in Annual Report <i>(Counts toward overall achievement only)</i> 	Annual EAF Event
	WOMEN & MEN OF DISTINCTION \$750	Members* who make a \$750 donation -OR- An individual who makes a \$750 donation	<ul style="list-style-type: none"> Specially Etched Gift Name Listed in Annual Report & Recognition Wall in EAF Office <i>(Counts toward overall achievement only)</i> 	Annual EAF Event
	WOMEN & MEN OF EXCELLENCE \$1,000	Members* who make a \$1,000 donation -OR- An individual who makes a \$1,000 donation	<ul style="list-style-type: none"> Personally Etched Crystal Plaque Name Listed in Annual Report & Recognition Wall in EAF Office <i>(Counts toward overall achievement only)</i> 	Annual EAF Event
	FOUNDERS' SOCIETY \$2,500	Members* who make a \$2,500 donation -OR- An individual who makes a \$2,500 donation	<ul style="list-style-type: none"> Personally Etched Crystal Plaque Name Listed in Annual Report & Recognition Wall in EAF Office <i>(Counts toward overall achievement only)</i> 	Annual EAF Event
	THE ENDOWMENT PROGRAM <i>(Green Diamond Award)</i>	Initiated/Endowed (\$5,000 – draws interest) Capitalized (reaches total of \$25,000) Platinum* (reaches total of \$50,000) President's Award (reaches total of \$100,000)	<ul style="list-style-type: none"> Name Listed in EAF Newsletter Name Listed in Annual Report & Recognition Wall in EAF Office The Following Per Level: Capitalized (personally etched green plaque) Platinum (personally etched pink plaque) President's (personalized plaque & gift) <i>(Counts towards overall achievement only)</i> 	Annual EAF Event *Separate from Chapter Level Platinum noted above.
	FELLOWSHIP PROGRAM	Establish a fellowship fund – • \$1,000 minimum required • Spendable principal	<ul style="list-style-type: none"> Name Listed in EAF Newsletter Name Listed in Annual Report <i>(Counts towards overall achievement only)</i> 	Regional Conferences
	OVERALL / REGIONAL ACHIEVEMENT AWARDS	Regions: Small, Medium and Large contributing the most money to the Foundation (excluding membership dues). Overall: The top producer regardless of regional category.	<ul style="list-style-type: none"> Specially Etched Plaque Name listed in Ivy Leaf® 	Annual EAF Event
EMPLOYEE PARTICIPATION	COMBINED FEDERAL CAMPAIGN	Federal employees submit copy of pledge card to EAF office showing #11173 selected and amount pledged. (Wisconsin Only #4002)	Recognized at Level Indicated by Donor <i>(see above for levels)</i>	Per Level Attained
	MATCHING GIFTS	Employee with participating company submits documentation for company to send matching dollars to EAF for service or dollars given.	Recognized at Level Indicated by Donor <i>(see above for levels)</i>	Per Level Attained

*For members, qualified contributions are above annual EAF dues (currently \$10) | ^For chapters, qualified contributions are above annual EAF dues per member (currently \$10)

GIVE HAPPY



Get started today
at GiveCFC.org
or by scanning the
QR code



**ARE YOU
A FEDERAL
EMPLOYEE
OR RETIREE?**

Then **GIVE EDUCATION**
through the CFC using
charity code: **11173**



HOW CFC WORKS:

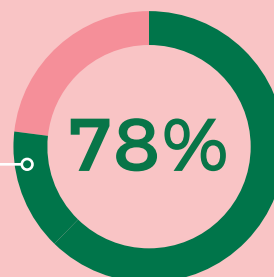
1. **Choose** Alpha Kappa Alpha Educational Advancement Foundation as your charity.
2. **Make Your Pledge.** CFC offers a full range of pledge options including **payroll deduction**.
3. **CHANGE THE WORLD.** Thank you for your generosity in supporting EAF's mission to **promote lifelong learning!**

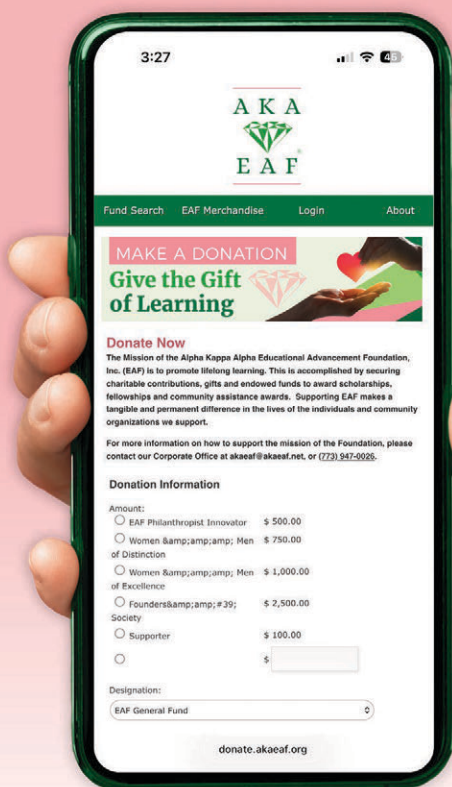
NEW TO THE CFC? Give it a try – just \$5 per paycheck
to your favorite charity makes a big impact!

DOUBLE YOUR IMPACT

ASK YOUR EMPLOYER ABOUT
MATCHING GIFTS

78% of donors are unaware
if their company offers a
matching gift program.





ONLINE GIVING

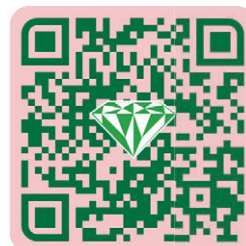


EASY. FAST. EFFECTIVE.

The Alpha Kappa Alpha Educational Advancement Foundation, Inc.® online donation option makes it even easier to support lifelong learning and EAF. Through our website, you may donate at any level or towards an endowment, purchase EAF merchandise, and much more!

1. Go to akaeaf.org
2. Browse the EAF website
3. Click the **DONATE** button at the top
4. DONATE to support EAF!

-OR- Go directly to donate.akaeaf.org by scanning the QR code

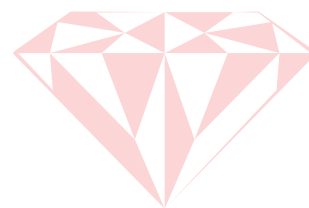


Check out our EAF Merchandise! >>





EAF® Campaign & Scholarship 2026 CALENDAR



JANUARY <ul style="list-style-type: none"> • Annual Membership Dues (\$10) • Kick-off Regional Contests • Prepare to Send Chapter Donation (Silver, Gold, Platinum) • Designate your EAF Chapter Captain and complete forms 	FEBRUARY <ul style="list-style-type: none"> • Submit Chapter Funds by February 1 for Regional Conference Recognition • Submit EAF Chapter Captain forms by February 1 • EAF Month – Host a Fundraiser or Workshop • Regional Conferences 	MARCH <ul style="list-style-type: none"> • Regional Conferences • EAF Scholarship Webinar • Thrive Scholarship Application Deadline – March 1
APRIL <ul style="list-style-type: none"> • Regional Conferences • Undergraduate / Youth PAC Scholarships Application Deadline – April 15 • Fellowship Awards Application Deadline – April 15 	MAY <ul style="list-style-type: none"> • Marriott Scholarship Application Deadline – May 1 	JUNE <ul style="list-style-type: none"> • Individual Award Donations, Chapter Platinum Funds, and Endowment Donations for Award Levels – Due by June 1
JULY <ul style="list-style-type: none"> • Attend EAF Events at Boule • Attend EAF Annual Meeting • Regional Conferences (International) • Enjoy Your Summer! 	AUGUST <ul style="list-style-type: none"> • Back to School • Complete Program Initiatives • Include EAF on agenda – EAF Resource & Action Guide • Graduate Scholarships / Community Assistance Awards Application Deadline – August 15 	SEPTEMBER <ul style="list-style-type: none"> • Consider Chapter's EAF Donation During Chapter Meeting • Host a Scholarship Workshop for students
OCTOBER <ul style="list-style-type: none"> • Cluster Retreats / Round-Ups • Include EAF on Agenda – EAF Resource & Action Guide 	NOVEMBER <ul style="list-style-type: none"> • EAF Awareness Month Fall Mailing • Generate Awareness About EAF • Holiday Season / Year-End Initiatives 	DECEMBER <ul style="list-style-type: none"> • Close Chapter Year-End Business • Support Your Favorite Cause on #GivingTuesday – December 1, 2026 • Final Charitable Donations of the Year

Responsible Parties: Chapter Basileus, EAF Regional Coordinators, EAF Chapter Captains, EAF Board of Directors, EAF members

Path to **PLATINUM** STATUS RECOGNITION



GRADUATE CHAPTER STATUS GIVING LEVEL RECOGNITION

SILVER LEVEL	GOLD LEVEL	PLATINUM LEVEL
Chapter contribution based on Chapter size.	Chapter contributes an additional \$1,000-\$1,499 over and above the applicable Silver Level from any unrestricted source not earmarked for any endowment.	Chapter contributes an additional unrestricted contribution over and above the Gold level of \$1,500+.

Required GRADUATE Chapter Giving Amount *(based on active membership as of December 1)*

1-50 members	\$250
51-100 members	\$300
101-150 members	\$400
151-200 members	\$500
201-300 members	\$600
301+ members	\$750

In order to reach Platinum, your Chapter would have to donate:

1. Your Chapter's required amount listed above
2. **PLUS an additional \$1,000** to reach Gold
3. **PLUS an additional \$1,500** to reach Platinum
For a total of **\$2,500** additional to reach Platinum

Step 1 – Silver = Chapter Contribution | **Step 2** – Gold = Silver + \$1,000 | **Step 3** – Platinum = Gold + \$1,500



UNDERGRADUATE CHAPTER STATUS GIVING LEVEL RECOGNITION

SILVER LEVEL	GOLD LEVEL	PLATINUM LEVEL
Chapter contribution based on Chapter size.	Chapter contributes an additional \$250-\$499 over and above the applicable Silver Level from any unrestricted source not earmarked for any endowment.	Chapter contributes an additional unrestricted contribution over and above the Gold level of \$250+.

Required UNDERGRADUATE Chapter Giving Amount *(based on active membership as of December 1)*

1-10 members	\$25
11-25 members	\$50
26-50 members	\$100
51+ members	\$150

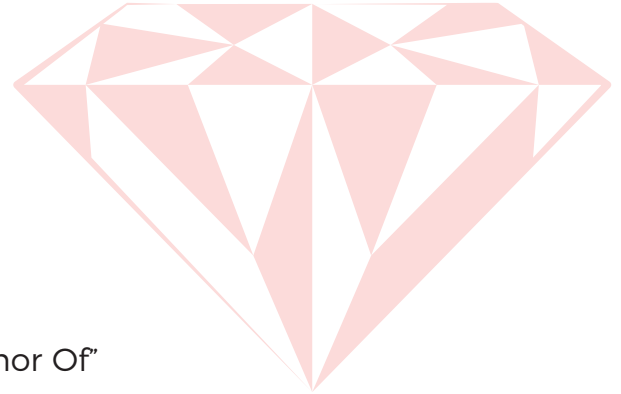
In order to reach Platinum, your Chapter would have to donate:

1. Your Chapter's required amount listed above
2. **PLUS an additional \$250** to reach Gold
3. **PLUS an additional \$250** to reach Platinum
For a total of **\$500** additional to reach Platinum

Step 1 – Silver = Chapter Contribution | **Step 2** – Gold = Silver + \$250 | **Step 3** – Platinum = Gold + \$250

Ways to DONATE TO EAF®

- Chapter and Individual Giving
- Chapter Mini Fundraisers
- Corporate Matching Gifts / Workplace Giving
- Corporate Grants
- Wills, Estates, Trusts
- Birthday, Anniversary, Special Occasions — “In Honor Of”
- Giving “In Memory Of”
- Give \$5.00 a Month to EAF Campaign
- Give a % of Your Chapter’s Foundation Fundraising Profits to EAF
- Individual Recurring Online Gifts
- Individual Giving and Recognition Opportunities (refer to EAF Giving Chart)
- Founders’ Society
- Women and Men of Excellence
- Women and Men of Distinction
- EAF Philanthropist Innovator
- The Fellowship Program
- The Endowment Program
(Green Diamond, Platinum, or President’s Award)
- Workplace Giving (including Federal employees)
- Matching Gift



Giving the Gift of STOCK AND SECURITIES

Thank you for considering a gift to the Alpha Kappa Alpha Educational Advancement Foundation, Inc.® Please see the information below regarding stock gifts.

Brokerage Firm

Merrill Lynch Wealth Management
The Jennings Wohl Group
Merrill Lynch, Pierce, Fenner and Smith Inc.
39001 W. 12 Mile Rd. Farmington Hills, MI 48331

Account Information

DTC# 8862
Account Number: 8WA-02015
Account Title: AKA Educational
Advancement Foundation



Effective Date and Value of Your Gift

Your gift of stock or publicly traded securities will be valued based on the mean market price of the securities on the gift date. The Educational Advancement Foundation determines your gift date according to the following guidelines:

- By mail, it is the later of the postmark dates of your separately mailed stock certificates and stock powers.
- By electronic transfer, it is the date that the securities enter EAF's account.



Prior to transfer, please complete the bottom portion of this form and email it to Rachel Dixon, rdixon@akaeaf.net so that we may properly credit our records and provide an official receipt for tax records once the stock has been liquidated.

GIFTS CAN BE MAILED TO:

Educational Advancement Foundation, Inc. / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

(please print or type)

DONOR INFORMATION

DONOR NAME:

EAF FUND (GENERAL OR ENDOWMENT NAME):

NAME OF STOCK:

OF SHARES:

TRANSFER DATE:

RETURN FORM TO: RACHEL DIXON

BY MAIL: Educational Advancement Foundation / EAF, Attn: Rachel Dixon
5656 South Stony Island Avenue | Chicago, IL 60637

BY EMAIL: rdixon@akaeaf.net
BY FAX: 773-947-0277

BOARD OF DIRECTORS

2024-2026

OFFICERS



PRESIDENT

Danette
Anthony Reed

AT-LARGE DIRECTORS



AT-LARGE DIRECTOR

Mildred S.
Carrethers

PARLIAMENTARIAN



Martha
Perine Beard

FIRST VICE PRESIDENT

Charletta
Wilson Jacks



AT-LARGE DIRECTOR

Leslie F.
Daniel



EX-OFFICIO MEMBERS

AKA® EXECUTIVE DIRECTOR

Jacquelyn
Young



SECOND VICE PRESIDENT

Quianna E. E.
Christian



AT-LARGE DIRECTOR

Lynn Farris



EAF® EXECUTIVE DIRECTOR

Erika V. Everett

THIRD VICE PRESIDENT

Glenda Glover



AT-LARGE DIRECTOR

Jacque Jordan



COMMITTEE

SECRETARY

Carolyn
Randolph



AT-LARGE DIRECTOR

Nicole Mitchell



HUMAN RESOURCES CHAIRMAN

Lorraine
Griffin Johnson



TREASURER

Karla A. Hall

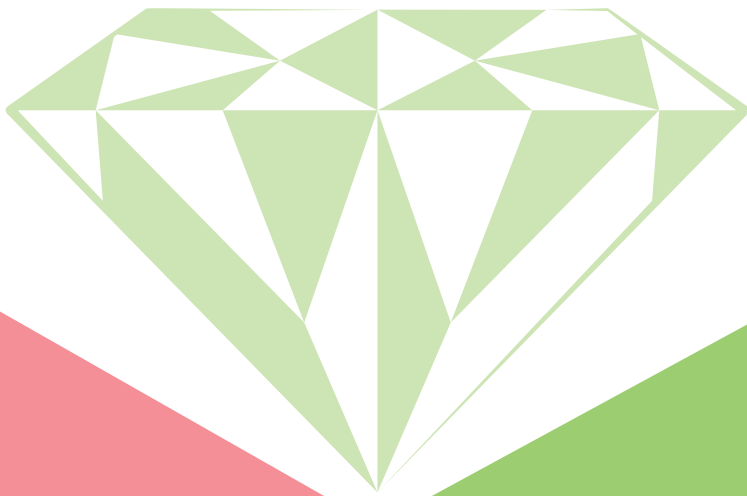


The Alpha Kappa Alpha Educational Advancement Foundation, Inc.® (EAF) is a 501(c)(3) organization, established by Alpha Kappa Alpha Sorority, Inc.®

The Foundation and the Sorority share officers, elected by membership of the Sorority, to serve four-year terms.



2026 EAF[®] **RESOURCE &** **ACTION GUIDE**



MEMBERSHIP

Alpha Kappa Alpha Educational
Advancement Foundation, Inc.[®]

LETTER FROM THE MEMBERSHIP DEPARTMENT



We are continuously reviewing our practices and procedures to make the chapter contribution process more efficient and user-friendly. **Beginning with the 2026 Regional Conference season, we will implement two major changes:**

- Paper certificates recognizing Silver, Gold, and Platinum Level achievement will NO longer be generated. Instead, we will provide electronic awards, supporting more efficient and timely delivery of certificates by emailing them to the Chapter Basileus. We look forward to executing this process with you.
- We will begin using December 1st as the date for identifying a chapter's total number of active members. This number is important because it determines the dollar amount needed to achieve Silver level. We will continue to verify this data directly with the Sorority for any chapters contributing.

Additionally, we'd like to highlight some areas where attention to EAF's established procedures would be of tremendous help. Your assistance greatly supports our efforts towards accuracy and efficiency in our reporting.

KEY POINTS TO REMEMBER:

- Donated dollars may not be double-counted. (i.e. Funds that have been designated for an endowment may not be included as a chapter contribution.)
- **NEVER** submit cash.
- Donations should ***always*** be accompanied by the appropriate form. Checks should not be submitted without a form, nor should forms be submitted without payment.
- All checks should be made payable to EAF, not AKA.
- When making online donations, which will be targeted as a chapter contribution, please contact Velma Williams or Antoinette James for specific instructions.
- Do not use old or outdated forms, and please submit ALL pages of multi-page documents.
- Do not complete the "INTERNAL USE ONLY" section at the bottom of the Chapter Contribution Form.
- The \$10 EAF membership dues **do NOT** count towards any chapter contribution levels.

We encourage all chapters to become more familiar with the **2026 EAF Resource & Action Guide** and the EAF website, which is **www.akaeaf.org**. Both continue to be excellent sources of information related to our overall processes and are where current forms may be obtained. The division of responsibilities for serving regions remains the same:

ANTOINETTE JAMES <i>Cash Management Coordinator</i>	VELMA WILLIAMS <i>Membership Coordinator</i>
FAR WESTERN REGION	CENTRAL REGION
INTERNATIONAL REGION	GREAT LAKES REGION
MID-ATLANTIC REGION	MID-WESTERN REGION
NORTH ATLANTIC REGION	SOUTH CENTRAL REGION
SOUTH ATLANTIC REGION	SOUTH EASTERN REGION

Any questions regarding chapter contributions, regional contributions, individual contributions, etc., may be directed to the respective contact per the designated region.

Antoinette James	Velma Williams
773-947-0026 Ext. 6	773-947-0026 Ext. 5
ajames@akaeaf.net	vwilliams@akaeaf.net

The Membership Team is always available to support individuals and chapters interested in achieving status recognition. Each level of recognition has specific criteria. The initial deadline for chapter contributions is **February 1, 2026. All donations must be submitted with a postmark on or before this date to be considered as on time for regional conference recognition.**

In closing, we thank you for your continued support of EAF and its mission. If you have not already done so, please consider appointing an EAF Chapter Captain and utilizing the appropriate form to notify us. All chapter captain forms should be mailed to Ms. Velma Williams at EAF's Corporate Office address or emailed to **vwilliams@akaeaf.net**.

MEMBERSHIP NEWS

Workplace Giving & More



ALPHA KAPPA ALPHA EDUCATIONAL ADVANCEMENT FOUNDATION, INC.®

GIVE HAPPY CFC

Get started today at GiveCFC.org

ARE YOU A FEDERAL EMPLOYEE OR RETIREE?

Then **GIVE EDUCATION** through the CFC using charity code: **11173**

WORKPLACE GIVING

CFC is the world's largest and most successful annual workplace charity campaign, raising millions of dollars each year. **Choose the Alpha Kappa Alpha Educational Advancement Foundation as your charity of choice!** Visit GiveCFC.org to get started with your pledge.

GIVING TUESDAY

Giving Tuesday is a day of generosity. Join millions around the world on **December 1, 2026** by participating in this day of giving and support the **Educational Advancement Foundation!** Mark your calendars and help spread the word.

Alpha Kappa Alpha Educational Advancement Foundation, Inc.®

GIVING TUESDAY

JOIN THE **GENEROSITY MOVEMENT**
DECEMBER 1, 2026

Donate online at our website: DONATE.AKAEAF.ORG

COMPANY MATCHING GIFTS CAN DOUBLE YOUR EAF DONATION

Please check with your company's Human Resources Department to determine if this option is available, and for the required documentation.

SOCIAL MEDIA GRAPHICS ARE AVAILABLE FOR CHAPTER CAPTAINS ON THE EAF WEBSITE!

ALL UNDERGRADUATE SCHOLARSHIPS NOW OPEN

Visit us online to learn more about the Undergraduate Scholarship options, criteria, and application requirements.
akaeaf.org/scholarships

DEADLINES

MARCH 1	THRIVE SCHOLARSHIP
APRIL 15	MERIT FINANCIAL NEED LAUNCH YOUTH P.A.C.

GRADUATE Scholarship

APPLICATION DEADLINE FAST APPROACHING: **AUGUST 15**
www.akaeaf.org

YOUTH P.A.C. SERVICE AWARD

APPLY TODAY!

Deadline to Submit Applications: **AUGUST 15**
www.akaeaf.org

FELLOWSHIP AWARDS ARE NOW OPEN!

Fellowships are available to fund individuals and organizations working on projects or research to improve quality of life for others.

APPLICATION DEADLINE: **APRIL 15**

LEARN MORE & START THE APPLICATION PROCESS TODAY: akaeaf.org/fellowships

CHAPTER CONTRIBUTION FORM



Silver Level must be based on number of active members as of December 1, as confirmed by AKA Membership Dept. (please print or type)

CHAPTER & LEADERSHIP INFORMATION

CHAPTER:

REGION:

DATE:

CHAPTER BASILEUS:

CHAPTER ADDRESS:

CITY/STATE/ZIP:

PHONE:

EMAIL:

CHAPTER CAPTAIN'S NAME:

CHAPTER CAPTAIN'S PHONE:

CHAPTER CAPTAIN'S EMAIL:

Chapter Contributions Guide

Graduate (Silver Level)

1-50 members	\$250
51-100 members	\$300
101-150 members	\$400
151-200 members	\$500
201-300 members	\$600
301+ members	\$750

Undergraduate (Silver Level)

1-10 members	\$25
11-25 members	\$50
26-50 members	\$100
51+ members	\$150

UNDERGRADUATE CHAPTERS ONLY

GRADUATE ADVISOR'S NAME:

ADDRESS:

CONTRIBUTION INFORMATION

Chapter contributions postmarked by 2/1/2026 will receive chapter recognition during regional conference.

Platinum Formula: Graduate Chapters = Silver + \$2,500 | Undergraduate Chapters = Silver + \$500

1. SILVER LEVEL = Chapter Contribution based on the Chapter size (see above guide).

\$

2. GOLD LEVEL = **Graduate Chapter:** Chapter contributes an additional \$1,000-\$1,499 over and above the applicable Silver Level from any unrestricted source not earmarked for any other fund. | **Undergraduate Chapter:** Chapter contributes an additional \$250-\$499 over and above the applicable Silver Level from any unrestricted source not earmarked for any other fund.

\$

3. PLATINUM LEVEL = Chapter contributes an additional unrestricted contribution over and above the Gold Level (\$1,500 graduate chapters and \$250 undergraduate chapters.)

\$

4. INDIVIDUAL DONATIONS* = (see the Individual Chapter Donation Form.)

**Individual donations over \$250 should not be included in chapter contributions. These contributions will receive separate recognition at Boule/Leadership events.*

\$

5. WORKPLACE GIVING (CFC) = Dollars will not be recognized until the following year.

\$

If individual donations are to be considered as part of the chapters' contribution, please complete the attached supplement to this form.

These donations cannot be credited to any other fund.

**TOTAL
ENCLOSED \$**

MAKE CHECKS PAYABLE TO EAF

MAKE TWO COPIES OF THIS FORM AND RETURN ORIGINAL FORM TO EAF

• **SAVE ONE FOR YOUR RECORDS**

• **MAIL ORIGINAL FORM TO:** Educational Advancement Foundation / EAF

• **SEND ONE TO YOUR REGIONAL COORDINATOR**

5656 South Stony Island Avenue | Chicago, IL 60637

INTERNAL USE ONLY	# OF ACTIVE MEMBERS:	CHECK #:	AMOUNT: \$	DATE RECEIVED:	TOTAL SUBMITTED: \$
-------------------	----------------------	----------	------------	----------------	---------------------

INDIVIDUAL CHAPTER CONTRIBUTION FORM

(Attach to the Chapter Contribution Form for Chapter Level Donations)



INSTRUCTIONS:

1. Print or type all reports. Name, Address, City, State, Zip must appear on this form for data processing.
2. Give full name and full address, including zip code.
3. Retain a copy for your chapter file and send original to EAF.
4. Mail all EAF reports and contributions to: 5656 South Stony Island Avenue, Chicago, IL 60637

CHAPTER & LEADERSHIP INFORMATION

CHAPTER:	REGION:	DATE:
MAILING ADDRESS:		
CHAPTER BASILEUS:	PHONE:	
CHAPTER CAPTAIN:	PHONE:	
GRADUATE ADVISOR:	PHONE:	

INDIVIDUAL CONTRIBUTION INFORMATION

FULL NAME	ADDRESS	CITY, STATE, ZIP	DONATION
1			\$
2			\$
3			\$
4			\$
5			\$
6			\$
7			\$
8			\$
9			\$
10			\$
11			\$
12			\$
13			\$
14			\$
15			\$

MAKE CHECKS PAYABLE TO EAF – To list additional individuals, please continue this form on the next page.

TOTAL DONATIONS

(PAGE 1)

\$

INDIVIDUAL CHAPTER CONTRIBUTION FORM

(continued)



CHAPTER INFORMATION

CHAPTER:

REGION:

INDIVIDUAL CONTRIBUTION INFORMATION

FULL NAME	ADDRESS	CITY, STATE, ZIP	DONATION
16			\$
17			\$
18			\$
19			\$
20			\$
21			\$
22			\$
23			\$
24			\$
25			\$
26			\$
27			\$
28			\$
29			\$
30			\$
31			\$
32			\$

MAKE CHECKS PAYABLE TO EAFor go online to **donate.akaeaf.org**☐ Check if you have sent your donation in online.**TOTAL DONATIONS** (PAGE 2) \$**TOTAL SUBMITTED** \$

(TOTAL FROM PAGES 1 & 2)

RETURN FORM WITH CHECK(S) OR ELECTRONIC DONATION TO EAF:

BY MAIL: Educational Advancement Foundation / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

BY EMAIL: akaeaf@akaeaf.net
BY FAX: 773-947-0277

INDIVIDUAL DONATION FORM

(Indicate giving level by checking one of the boxes below)



INDIVIDUAL INFORMATION

NAME:

DATE:

ADDRESS:

☐ Check if this is a change of address

PHONE:

EMAIL:

The Annual Recognition Cycle is from
6/2/2025 through 6/1/2026

MAKE CHECKS PAYABLE TO EAF
or go online to **donate.akaeaf.org**

AMOUNT ENCLOSED: \$

☐ Check if you have sent your donation in online.

GIVING LEVEL & DETAILS

<input type="checkbox"/> INDIVIDUAL DONATION	Contributions Over \$250 Listed in Annual Report
<input type="checkbox"/> EAF PHILANTHROPIST INNOVATOR (\$500)	History Book, EAF Lapel Pin, Listed in Annual Report, EAF Event Recognition
<input type="checkbox"/> WOMEN & MEN OF DISTINCTION (\$750)	Specially Etched Gift, Listed in Annual Report & Recognition Wall in EAF Office, EAF Event Recognition
<input type="checkbox"/> WOMEN & MEN OF EXCELLENCE (\$1,000)	Personally Etched Plaque, Listed in Annual Report & Recognition Wall in EAF Office, EAF Event Recognition
<input type="checkbox"/> FOUNDERS' SOCIETY (\$2,500)	Personally Etched Plaque, Listed in Annual Report & Recognition Wall in EAF Office, EAF Event Recognition

☐ **CFC*** I have signed-up for workplace giving in the amount of \$

***Combined Federal Campaign donations are recognized the following year. Include copy of CFC payroll deduction form.**

ENDOWMENT CONTRIBUTIONS — STOP! — USE INDIVIDUAL ENDOWMENT CONTRIBUTION FORM

EAF continues to be the sole source of support other than student loans for many of our student recipients. In addition, the community-based organizations and individual projects funded through our Community Assistance Award (CAA) program are often overlooked by other funding sources. During 2024 the Foundation awarded over \$1.2 million in scholarships and community assistance awards.

Thank You For Your Support!

RETURN FORM WITH CHECK(S) OR ELECTRONIC DONATION TO EAF:

BY MAIL: Educational Advancement Foundation / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

BY EMAIL: akaeaf@akaeaf.net
BY FAX: 773-947-0277

QUESTIONS? CONTACT EAF — PHONE: 773-947-0026 | **EMAIL:** akaeaf@akaeaf.net | **WEBSITE:** www.akaeaf.org

EAF® GRADUATE CHAPTER CAPTAIN FORM



Completed form must be returned to EAF by **February 1**
(please print or type)

The following person has been appointed as our EAF Chapter Captain:

CHAPTER INFORMATION

CHAPTER:

REGION:

ADDRESS:

DO YOU SPONSOR AN
UNDERGRADUATE CHAPTER? ☐ YES ☐ NO

IF YES

NAME OF CHAPTER:

GRADUATE ADVISOR:

EAF CHAPTER CAPTAIN INFORMATION

EAF CHAPTER CAPTAIN NAME:

TERM: (Starting Month/Year)

-TO-

(Ending Month/Year)

ADDRESS:

PHONE:

EMAIL:

CHAPTER BASILEUS INFORMATION

BASILEUS NAME:

TERM: (Starting Month/Year)

-TO-

(Ending Month/Year)

ADDRESS:

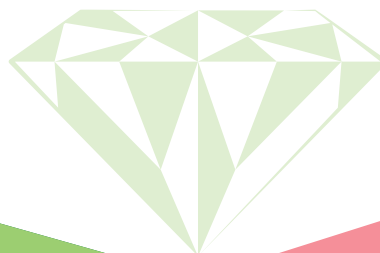
PHONE:

EMAIL:

BASILEUS SIGNATURE:

DATE:

CONTINUE TO NEXT PAGE >>



EAF® CHAPTER CAPTAIN

Roles and Responsibilities



1. Be the EAF Ambassador for your GRADUATE CHAPTER by:

- Answering questions about the Foundation;
 - Being familiar with the methods of giving to EAF and relative recognition levels;
 - Be included in the chapter's meeting agenda on a regular basis (at least quarterly) to share scholarship application deadlines and other information (include articles in the chapter newsletter);
 - Encourage members (through creative fundraising methods) to contribute to the Foundation;
 - Encourage the chapter participation in the chapter recognition program (Silver, Gold or Platinum Level). Suggest that additional chapter contributions to EAF be included in the chapter's annual budget.
 - Must have access to a computer and viable knowledge of internet communications;
- g. Where applicable, assist the EAF Chapter Captain for the sponsored undergraduate chapter.**

2. Represent the chapter at EAF events* including:

- Attend annual member meetings held by the Foundation at Boule and Leadership Seminars;
- Attend Regional Conferences and the EAF workshops and committee meetings designed for Chapter Captains;
- Attend annual EAF Scholarship & Awards event during Boule and Leadership Seminars;
- Participate in conference calls as requested by the EAF Regional Coordinator and/or the EAF Corporate office.

3. Be the liaison between EAF and the chapter and community by:

- Being familiar with rules governing 501(c)(3) organizations.
- Being a resource for community-based organizations regarding grant and scholarship opportunities as well as options for supporting our mission.

**Events may be held virtually*

SIGNATURE SECTION

I agree to these roles and responsibilities and will fulfill them to the best of my ability:

SIGNATURE:

DATE:

MAKE TWO COPIES OF THIS FORM

- SAVE ONE COPY FOR YOUR RECORDS
- SEND ONE COPY TO YOUR REGIONAL COORDINATOR
- RETURN ORIGINAL FORM TO EAF BY FEBRUARY 1

RETURN ORIGINAL FORM TO: VELMA WILLIAMS

BY MAIL: Educational Advancement Foundation / EAF
ATTN: VELMA WILLIAMS
5656 South Stony Island Avenue • Chicago, IL 60637
BY EMAIL: wwilliams@akaeaf.net | **BY FAX:** 773-947-0277

EAF® UNDERGRADUATE CHAPTER CAPTAIN FORM



Completed form must be returned to EAF by **February 1**
(please print or type)

The following person has been appointed as our EAF Chapter Captain:

CHAPTER INFORMATION

CHAPTER:

REGION:

ADDRESS:

NAME OF SPONSORING
GRADUATE CHAPTER:

NAME OF CHAPTER
GRADUATE ADVISOR:

EAF CHAPTER CAPTAIN INFORMATION

EAF CHAPTER CAPTAIN NAME:

TERM: (Starting Month/Year)

-TO-

(Ending Month/Year)

ADDRESS:

PHONE:

EMAIL:

CHAPTER BASILEUS INFORMATION

BASILEUS NAME:

TERM: (Starting Month/Year)

-TO-

(Ending Month/Year)

ADDRESS:

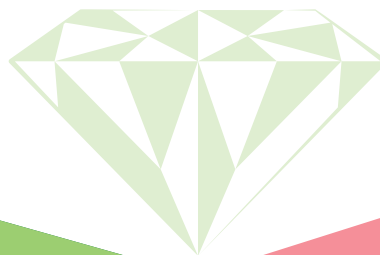
PHONE:

EMAIL:

BASILEUS SIGNATURE:

DATE:

CONTINUE TO NEXT PAGE >>



EAF® CHAPTER CAPTAIN

Roles and Responsibilities



1. Be the EAF Ambassador for your UNDERGRADUATE CHAPTER by:

- Answering questions about the Foundation;
- Being familiar with the methods of giving to EAF and relative recognition levels;
- Be included in the chapter's meeting agenda on a regular basis (at least quarterly) to share scholarship application deadlines and other information (include articles in the chapter newsletter);
- Encourage members (through creative fundraising methods) to contribute to the Foundation;
- Encourage the chapter participation in the chapter recognition program (Silver, Gold or Platinum Level). Suggest that additional chapter contributions to EAF be included in the chapter's annual budget.
- Must have access to a computer and viable knowledge of internet communications;

g. Working with the EAF Chapter Captain of your sponsoring graduate chapter;

2. Represent the chapter at EAF events* including:

- Attend annual member meetings held by the Foundation at Boule and Leadership Seminars;
- Attend Regional Conferences and the EAF workshops and committee meetings designed for Chapter Captains;
- Attend annual EAF Scholarship & Awards event during Boule and Leadership Seminars;
- Participate in conference calls as requested by the EAF Regional Coordinator and/or the EAF Corporate office.

3. Be the liaison between EAF and the chapter and community by:

- Being familiar with rules governing 501(c)(3) organizations.
- Being a resource for community-based organizations regarding grant and scholarship opportunities as well as options for supporting our mission.

**Events may be held virtually*

SIGNATURE SECTION

I agree to these roles and responsibilities and will fulfill them to the best of my ability:

SIGNATURE:

DATE:

MAKE TWO COPIES OF THIS FORM

- SAVE ONE COPY FOR YOUR RECORDS
- SEND ONE COPY TO YOUR REGIONAL COORDINATOR
- RETURN ORIGINAL FORM TO EAF BY FEBRUARY 1

RETURN ORIGINAL FORM TO: VELMA WILLIAMS

BY MAIL: Educational Advancement Foundation / EAF
ATTN: VELMA WILLIAMS
5656 South Stony Island Avenue • Chicago, IL 60637
BY EMAIL: wwilliams@akaeaf.net | **BY FAX:** 773-947-0277



Alpha Kappa Alpha Educational Advancement Foundation, Inc.®

REGIONAL COORDINATORS

2024-2026



NORTH ATLANTIC

Arla J. Bentley



SOUTH CENTRAL

Robyn S. McCormick

MID-ATLANTIC

Crystal D. Lander



CENTRAL

Deondra R. Wardelle



SOUTH ATLANTIC

Crystal Pruitt



MID-WESTERN

April F. Sutherland

GREAT LAKES

Chiquita V. White



FAR WESTERN

Johari H. Leaks



SOUTH EASTERN

Toni W. Franklin



INTERNATIONAL

Marcelle C. Abdallah



Soaring to Greater Heights
OF ACADEMIC ACHIEVEMENT

EAF STAFF



EXECUTIVE DIRECTOR

Erika V. Everett

EXECUTIVE ASSISTANT

Aprell Bordelon



FINANCE MANAGER

Naila Towne



ENDOWMENT PROGRAM COORDINATOR

Rachel Dixon



PROGRAM COORDINATOR

Caroline Johnson



PROGRAM COORDINATOR

Alexandria Brown



MEMBERSHIP COORDINATOR

Velma Williams



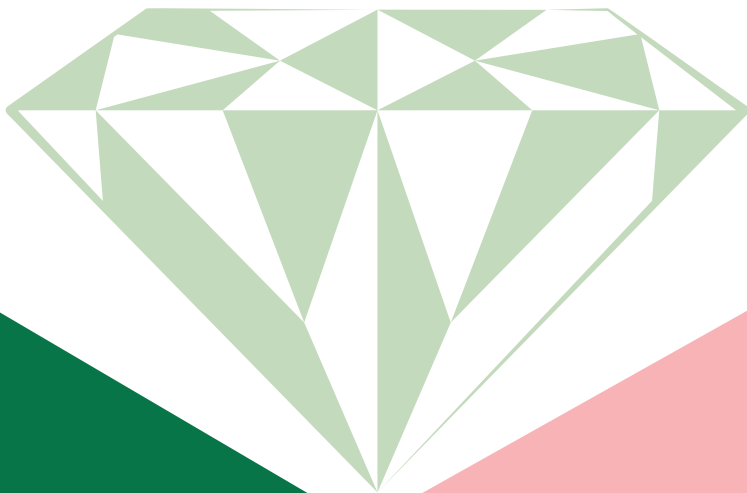
CASH MANAGEMENT COORDINATOR

Antoinette James





2026 EAF[®] **RESOURCE &** **ACTION GUIDE**



Alpha Kappa Alpha Educational
Advancement Foundation, Inc.[®]

SCHOLARSHIPS
& AWARDS

LETTER FROM THE PROGRAM DEPARTMENT



The Program Department of the Alpha Kappa Alpha Educational Advancement Foundation, Inc.® is pleased to share the **2026 EAF Resource & Action Guide** with our chapters and members. This guide is designed to serve as your primary reference as you support applicants, administer scholarship initiatives, and partner with us in advancing educational opportunity.

Our department works collaboratively to administer both general and endowed scholarships with consistency, care, and stewardship. We are committed to ensuring that scholarship processes are clear, equitable, and responsive to the needs of our chapters, applicants, and donors.

For the 2026 scholarship cycle, several refinements have been made to enhance clarity and efficiency. The online application has been streamlined, including updates to written-response sections that allow applicants to respond directly within the system using defined word limits, rather than uploading separate documents. These changes are intended to reduce barriers for applicants while maintaining the integrity of the review process.

In addition, the Program Department continues to invest in system improvements that strengthen scholarship administration behind the scenes. Automated processes now support more accurate matching of applications to endowed funds and enable more timely communication with endowment holders. Our team is also actively working toward the future implementation of **Blackbaud Award Management**, a project that will further streamline scholarship administration and enhance the experience for all stakeholders when launched in a future scholarship season.

We appreciate the vital role chapters play in this work and value your partnership. We encourage you to use this guide alongside the Foundation's website as you support applicants and engage with our scholarship programs. Thank you for your continued commitment to service, excellence, and student success.

EAF PROGRAM COORDINATORS		
SCHOLARSHIP	ENDOWMENT & FELLOWSHIP	
Alexandria Brown	Rachel Dixon	Caroline Johnson
☎ (773) 947-0026 EXT. 7 ✉ abrown@akaeaf.net	☎ (773) 947-0026 EXT. 1010 ✉ rdixon@akaeaf.net	☎ (773) 947-0026 EXT. 1012 ✉ cjohnson@akaeaf.net

HOW TO APPLY FOR ALL SCHOLARSHIPS



ALL Scholarships open in January of each year. Eligibility and additional information can be found on our website at www.akaef.org.

THE PROCESS TO APPLY IS SIMPLE:

1. Go to the EAF website at www.akaef.org and click on the "Scholarships" Tab.
2. Scroll the page to review award types and select "Get Started" or "Start Search" to find options that match your academic background.
3. Then, click on the "Apply Now" link to access the scholarship portal and establish your scholarship profile.
4. Complete your online application including all required attachments.

To ensure proper submission, applicants must complete the application on a desktop or laptop computer. Mobile devices are not supported.

A COMPLETE APPLICATION INCLUDES (but is not limited to) THE FOLLOWING:

UNDERGRADUATE

- Completed online application form including personal statement.
- Two (2) letters of recommendation, dated within the current application year.
- Official transcript(s) from all colleges attended with cumulative GPA listed (scan and attach).
- FINANCIAL NEEDS ONLY: Financial need analysis.
- THRIVE (GAP) ONLY: Copy of tuition bill that shows less than \$1,000 owed to graduate or move to the next academic level.

GRADUATE

- Completed online application form.
- Documentation of project/research or scholarly pursuit.
- Two (2) letters of recommendation, dated within the current application year.
- Official transcript(s) from all colleges attended with cumulative GPA listed (scan and attach).
- FINANCIAL NEEDS ONLY: Financial need analysis.
- If first time Graduate student, include a copy of your acceptance letter.

FELLOWSHIP, COMMUNITY, & SERVICE AWARDS

- Completed online application form.
- Detailed Project Narrative
- Budget
- Letter(s) of Support
- Transcripts, IRS 990, or Audit (if applicable)

**Incomplete applications or those that do not meet minimum criteria (i.e., outdated recommendation letter), will be disqualified at the time of application submission.*

APPLICATION DEADLINES:

Applications must be electronically submitted by 11:59 p.m. CST on the deadline date.

- Thrive Scholarship – **MARCH 1**
- Undergraduate Scholarships (Merit, Financial Need, Launch) – **APRIL 15**
- Youth P.A.C. Scholarships and Service Awards – **APRIL 15**
- Fellowship Awards – **APRIL 15**
(even-numbered years only)
- Marriott Scholarship (Hotel/Hospitality Majors Only) – **MAY 1**
- Graduate Scholarships (Merit, Financial Need) – **AUGUST 15**
- Community Assistance Awards – **AUGUST 15**
- Endowment Scholarships – **SEPTEMBER 30**



Please note that EAF® scholarships are open to **all college students** (including international students). This includes but is **not** limited to members of Alpha Kappa Alpha Sorority, Inc.®, and their dependents. All awards are paid via US dollar, US bank-based checks. No other methods of payment will be used.

FOR MORE INFORMATION:

► VIEW SPECIFIC SCHOLARSHIP FACT SHEETS

Fact Sheets are on the following pages and can be found at www.akaef.org/scholarships.

► CONTACT ALEXANDRIA BROWN

📞 (773) 947-0026 Ext. 7 ✉️ abrown@akaef.net

GENERAL SCHOLARSHIP FACT SHEET UNDERGRADUATE STUDENTS

Applications may be found on the *Scholarships Tab* of our website at www.akaeaf.org.



SCHOLARSHIP TYPES

• Merit • Financial Need* • Thrive^ • Launch

**If applying for a Financial Assistance Scholarship please fill out the Financial Need Analysis form.*

*^If applying for a Thrive (Gap) Scholarship, please include a copy of your Award Letter from a Financial Aid Office confirming gap. **Note: Max Thrive scholarship will not exceed \$1,000.***

Objective

The Alpha Kappa Alpha Educational Advancement Foundation, Inc.® (EAF) Undergraduate Scholarship provides undergraduate college students at the sophomore level or higher access to financial support based on academic merit or financial need. Many local chapters of Alpha Kappa Alpha Sorority, Inc.® provide the counter-support of financial aid to entering college freshmen students.

Eligibility

High school students and college freshmen are not eligible and should not apply. Prior general scholarship recipients are not eligible.

Criteria

The following general criteria is a summary and applies to all award categories:

- Undergraduates must be enrolled full-time – when applying and when awarded – with at least a sophomore standing at an accredited degree-granting institution. Online and accelerated classes are accepted.
- Demonstrate exceptional academic achievement, financial need, and/or tuition gap.
- Demonstrate and document leadership, volunteer, civic, and academic services.

Selection

This is a blind process (without knowledge of who the applicant is), to ensure fairness and objectivity. Recommendations for awards are subject to final approval by the Alpha Kappa Alpha Educational Advancement Foundation Board of Directors. **Awardees will be notified by August 2026.**

Deadline

- Thrive Scholarship Deadline ONLY – **MARCH 1, 2026**
- All Other Undergraduate Application Deadlines – **APRIL 15, 2026**
- Applications must be **electronically submitted** by 11:59 p.m. CST on the deadline date.

FOR MORE INFORMATION –

CONTACT: Alexandria Brown, EAF Program Coordinator
Phone: (773) 947-0026 Ext. 7 | Email: abrown@akaeaf.net

VISIT OUR WEBSITE: www.akaeaf.org

Additional Award Information: Qualified expenditures include: tuition, room/board, coursework fees, books and supplies (paper, notebooks, computers, electronic media, etc); local transportation (e.g., to/from/at school), including bus fare, mileage, auto expense, parking and tolls. **These are one-time awards. Please do not apply if you have previously been awarded one of our general scholarships (Merit, Financial Need, Thrive or Launch).**

GENERAL SCHOLARSHIP FACT SHEET

GRADUATE STUDENTS

Applications may be found on the *Scholarships Tab* of our website at www.akaeaf.org.

SCHOLARSHIP TYPES

- Merit
- Financial Need*



*If applying for a Financial Assistance Scholarship please fill out the Financial Need Analysis form.

Objective

The Alpha Kappa Alpha Educational Advancement Foundation, Inc.® (EAF) Graduate Scholarship provides financial support to graduate and professional students pursuing advanced degrees based on academic merit or financial need, in alignment with EAF's mission to **promote lifelong learning**.

Eligibility

Graduate students who are continuing their academic pursuits in the fall of the grant year.

Criteria

The following general criteria is a summary and applies to all award categories:

- Graduate students must be currently enrolled full-time (depends on your school's qualifications) at an accredited degree-granting institution. Online and accelerated classes are accepted.
- Demonstrate exceptional academic achievement/or financial need.
- Demonstrate and document leadership, volunteer, civic, and academic services.

Selection

This is a blind process (without knowledge of who the applicant is), to ensure fairness and objectivity. Recommendations for awards are subject to final approval by the Alpha Kappa Alpha Educational Advancement Foundation Board of Directors. **Awardees will be notified by December 2026.**

Deadline

- **AUGUST 15, 2026**
- Applications must be **electronically submitted** by 11:59 p.m. CST on the deadline date.

FOR MORE INFORMATION –

CONTACT: Alexandria Brown, EAF Program Coordinator
Phone: (773) 947-0026 Ext. 7 | Email: abrown@akaeaf.net

VISIT OUR WEBSITE: www.akaeaf.org

Additional Award Information: Qualified expenditures include: tuition, room/board, coursework fees, books and supplies (paper, notebooks, computers, electronic media, etc); local transportation (e.g., to/from/at school), including bus fare, mileage, auto expense, parking, and tolls. **These are one-time awards. Please do not apply if you have previously been awarded one of our general scholarships (Merit or Financial Need).**

CRITERIA FOR EAF® GENERAL SCHOLARSHIPS & AWARDS



SCHOLARSHIP TYPES	UNDERGRADUATE STUDENTS	GRADUATE STUDENTS	ORGANIZATIONS	OTHER
MERIT academic excellence, athletic, or artistic achievements	✓	✓		
<i>Specific Criteria</i>	Full-Time Undergraduate Student, Sophomore or Beyond, 3.0 GPA	Full-Time Graduate Student, 3.0 GPA		
FINANCIAL NEED financial aid given on the basis of financial need	✓	✓		
<i>Specific Criteria</i>	Full-Time Undergraduate Student, Sophomore or Beyond, 2.5 GPA	Full-Time Graduate Student, 2.5 GPA		
THRIVE financial gap in tuition	✓			
<i>Specific Criteria</i>	Full-Time Undergraduate Student, Sophomore or Beyond, 2.5 GPA			
LAUNCH doesn't qualify for financial need or merit, but needs support to pursue education	✓			
<i>Specific Criteria</i>	Full-Time Undergraduate Student, Sophomore or Beyond, 2.5 GPA			
YOUTH P.A.C. supports youth-focused initiatives	✓			✓
<i>Specific Criteria</i>	Full-Time Undergraduate Student, Sophomore or Beyond, 3.0 GPA, Member of Alpha Kappa Alpha			UNDERGRADUATE CHAPTER Program/Project/Activity Implementing AKA Initiatives
COMMUNITY ASSISTANCE supports nonprofit organizations			✓	
<i>Specific Criteria</i>			Program Implementing Current AKA Initiatives	
ENDOWMENTS awards based on criteria specified by the donor	✓	✓		
<i>Specific Criteria</i>	Eligibility Criteria Varies			
FELLOWSHIPS funds research/projects with practical application to improve quality of life for others	✓	✓	✓	✓
<i>Specific Criteria</i>	Eligibility Criteria Varies			INDIVIDUALS (Enrollment in an Academic Institution is NOT Required)

NOTE: These are one-time awards. Please do not apply if you have received a general scholarship from EAF in the past. You may apply to more than one, however, you can only receive one general scholarship. **Endowments and Fellowships are renewable.**

ADDITIONAL THRIVE AWARD INFORMATION: Thrive awards are capped at \$1,000 and are meant to help students clear small final balances owed to their schools prior to graduation.

COMMUNITY ASSISTANCE AWARD FACT SHEET

• NONPROFIT ORGANIZATIONS •

The Alpha Kappa Alpha Educational Advancement Foundation, Inc.® (EAF) Community Assistance Awards support nonprofit organizations working to create change in education, civic engagement, and human service. These grants help build capacity, fund innovative programming, and extend the reach of organizations committed to transforming their local communities. Each award is a reflection of EAF's mission in action—meeting real needs with real support.



Eligibility

Community Assistance Awards are one-time awards to **nonprofit organizations** implementing projects addressing one of the programmatic thrusts of Alpha Kappa Alpha Sorority, Inc.®:

- Empower Our Families
- Build Our Economic Wealth
- Enhance Our Environment
- Advocate For Social Justice
- Uplift Our Local Community
- Strengthen Our Sisterhood

Applicant Instructions

Applicants must complete the online application, and submit additional supporting documents including:

- **Narrative Statement** including the following details:
 - ▶ Project or Activity Name, Need/Rationale, Objectives, Procedure, Number of Participants, Target Impact Audience, Relationship to Alpha Kappa Alpha Program Initiative, Expected Outcome, and Method of Evaluation (with proper timeline)
- **Budget** including the following details:
 - ▶ Total Funds for the Project/Activity, Delineate the use of Requested Funds, Outline any Funds from Other Sources (if applicable)
- **Two (2) Letters of Support**
- A copy of the organization's **IRS 990 or Audit**

Applications must be completed using a desktop or laptop computer. Mobile devices are not supported.

Deadline

- **AUGUST 15, 2026**
- Applications must be **electronically submitted** by 11:59 p.m. CST
- Awardees will be notified by December 2026.

FOR MORE INFORMATION –

CONTACT: Alexandria Brown, EAF Program Coordinator
Phone: (773) 947-0026 Ext. 7 | Email: abrown@akaeaf.net

VISIT OUR WEBSITE: www.akaeaf.org

**This is a one-time award. An organization that has received an award from EAF in the past is not eligible to apply. **Awards amounts may vary from requested budget.*

Youth Partners in Access to Capital – YOUTH P.A.C. SCHOLARSHIP FACT SHEET

• AKA UNDERGRADUATE SORORS ONLY •

The AKA Youth P.A.C. Scholarship supports youth-focused initiatives that promote healing, personal growth, and lifelong learning. The program provides financial support to active members of Alpha Kappa Alpha Sorority, Incorporated® and youth-serving projects that align with these goals. Through this scholarship, Youth P.A.C. seeks to empower recipients to create positive, sustainable impact within their communities by encouraging educational advancement, leadership development, and service to youth. The program emphasizes nurturing environments, academic excellence, and the development of skills that support long-term success for both the recipients and the youth they serve.

Eligibility Criteria

- Be an active undergraduate member of Alpha Kappa Alpha Sorority, Inc.® at an accredited campus-based degree granting institution.
- Continuing a program of education in this or any other degree granting institution.
- Have a minimum GPA of 3.0 [at least a B average].
- Must demonstrate leadership, volunteer, and civic engagements.



Applicant Instructions

When completing the online application, the applicant must submit the following:

- **Two (2) Letters of Recommendation:** One from an instructor and the other from one who can attest to your personal character and attributes. Neither should come from a relative or peer.
- **Personal Goal Statement:** Including how your goals support the Alpha Kappa Alpha Educational Advancement Foundation Youth P.A.C. mission to promote healing, nurturing, learning, and uplifting of youth by assisting in the development of lifelong learning skills. Submit no more than two double-spaced pages between 100 and 250 words.
- **Official Transcript(s)** from all colleges attended, with cumulative GPA listed (*please open, scan, and add as an attachment*).

Applications must be completed using a desktop or laptop computer. Mobile devices are not supported.

Selection Process

Applicant selection is done by the Youth P.A.C. Committee. Recommendations by the committee are subject to final approval by the Alpha Kappa Alpha Educational Advancement Foundation Board of Directors. **Awardees will be notified by August 2026.**

Deadline

- **APRIL 15, 2026**
- Applications must be **electronically submitted** by 11:59 p.m. CST

FOR MORE INFORMATION –

CONTACT: Alexandria Brown, EAF Program Coordinator
Phone: (773) 947-0026 Ext. 7 | Email: abrown@akaeaf.net

VISIT OUR WEBSITE: www.akaeaf.org

Youth Partners in Access to Capital — YOUTH P.A.C. SERVICE AWARDS FACT SHEET

• AKA UNDERGRADUATE CHAPTERS ONLY •

Youth P.A.C. Service Awards are one-time/one-year awards to AKA undergraduate chapters implementing platforms of Alpha Kappa Alpha Sorority, Incorporated®:

- Empower Our Families
- Build Our Economic Wealth
- Enhance Our Environment
- Advocate For Social Justice
- Uplift Our Local Community
- Strengthen Our Sisterhood

This is an excellent opportunity for undergraduate chapters to experience grant writing, budget planning, and community service.

Eligibility Criteria

- Must be an Undergraduate Chapter of Alpha Kappa Alpha Sorority, Inc.,
- Chapter must propose a program, project, or activity that aligns with one or more of the sorority's initiatives.

**A chapter that has received a Youth P.A.C. award from EAF in the past is not eligible to apply.*



Applicant Instructions

When completing the online application, the applicant must submit the project name, description, timeline, amount requested, and other details. Additional supporting documents include:

- **Narrative Statement** including the following details:
 - ▶ Project or Activity Name, Need/Rationale, Objectives, Procedure, Number of Participants, Target Impact Audience, Relationship to Alpha Kappa Alpha Program Initiative, and Expected Outcome
- **Budget** including the following details:
 - ▶ Total Funds for the Project/Activity, Delineate the use of Requested Funds, Outline any Funds from Other Sources (if applicable)
- **Method of Evaluation** explaining how your chapter will know if the project was successful and what information will be used to show impact.
- **Letter of Support** from the Graduate Advisor

Applications must be completed using a desktop or laptop computer. Mobile devices are not supported.

Selection Process

Applicant selection is done by the Youth P.A.C. Committee. Recommendations by the committee are subject to final approval by the EAF Board of Directors. **Awardees will be notified by August 2026.**

Deadline

- **APRIL 15, 2026**
- Applications must be **electronically submitted** by 11:59 p.m. CST

FOR MORE INFORMATION —

CONTACT: Alexandria Brown, EAF Program Coordinator
Phone: (773) 947-0026 Ext. 7 | Email: abrown@akaeaf.net

VISIT OUR WEBSITE: www.akaeaf.org

SOARING LEADERS GRANT

APPLICATION FACT SHEET

• AKA UNDERGRADUATE SORORS ONLY •

The Alpha Kappa Alpha Educational Advancement Foundation, Inc.® (EAF) Soaring Leaders Grant was established in 2023 in partnership with Alpha Kappa Alpha Sorority, Inc.® The 2022-2026 administration's theme of ***Soaring to Greater Heights of Service & Sisterhood™*** has six initiatives. ***Strengthen Our Sisterhood*** serves as the "Foundation Initiative" and has several areas of focus.

The Leadership Development focus area encourages members to participate in modern, interactive, and high-impact leadership development workshops, forums, and summits. EAF leadership understands the financial strain of attending National Conferences while in college and aims to alleviate the stress for undergraduate members. This will be accomplished by providing grants and scholarships that support these efforts.



Objective

To provide undergraduate sorors the opportunity to attend Boule and develop their leadership skills without financial burden. During the Boule, all undergraduate members will attend the **Undergraduate Summit**.

Eligibility

Active undergraduate members of Alpha Kappa Alpha Sorority, Inc. who are attending the upcoming 72nd Boule – July in Las Vegas.

Deadline


The application deadline coincides with the Boule registration deadline.

Award Process

Undergraduate members who complete applications will be registered for Boule on a rolling basis. Stipends will be issued upon attendance of Conference. **Awardees will be notified by July 2026.**

APPLICANT INSTRUCTIONS

Applications will be available once the Boule registration is active. ***Applications must be completed using a desktop or laptop computer. Mobile devices are not supported.***

1. To apply, go to the EAF website at www.akaeaf.org and use the search  feature to find "Soaring Leaders". Click "Apply Now" to access the EAF Scholarship Portal.
2. Log into the EAF Scholarship Portal. If you do not have a username and password, click "New user registration" to register. (To access the portal, select any "Apply Now" button.)
3. Click START for **Soaring Leaders Fund 2026**.
4. Complete the electronic application and submit by the Boule registration deadline.

FOR MORE INFORMATION –

CONTACT: Rachel Dixon, *Endowment Program Coordinator*
Phone: (773) 947-0026 Ext. 1010 | Email: rdixon@akaeaf.net

VISIT OUR WEBSITE: www.akaeaf.org

ALICE S. MARRIOTT SCHOLARSHIP FUND

APPLICATION FACT SHEET



• HOTEL/HOSPITALITY MAJORS ONLY •



Marriott International partners with the Alpha Kappa Alpha Educational Advancement Foundation, Inc.®, to provide annual scholarships for students from historically underrepresented communities who aspire to careers in hospitality, tourism, and related industries. The scholarship supports emerging leaders who demonstrate academic promise, a commitment to service, and an interest in shaping a more inclusive global hospitality workforce.

The scholarship is named in honor of **Alice S. Marriott**, whose life reflected a deep commitment to service, leadership, and civic engagement. Alongside her role in building one of the world's most recognized hospitality brands, Mrs. Marriott dedicated her time and talents to philanthropic, cultural, and community-focused organizations. Her legacy of volunteerism and servant leadership continues to be recognized through the Alice S. Marriott Award for Community Service, presented annually within Marriott International.

Established to honor the enduring values of Marriott's co-founder, the Alice S. Marriott Scholarship Fund reflects a shared belief in education as a pathway to opportunity and leadership. Through this partnership, Marriott International and the Educational Advancement Foundation invest in students who will carry forward Mrs. Marriott's spirit of service while contributing to the future of the hospitality industry.

Eligibility Criteria

- Must be an undergraduate student at a degree-granting institution.
- Have a minimum GPA of 3.0 (at least a B average).
- Major in **Hospitality Management or Hotel/Motel Management**, following curriculum at a degree-granting institution

Deadline

- **MAY 1, 2026**
- Applications must be **electronically submitted** by 11:59 p.m. CST
- Awardees will be notified by **June 2026**.

Applicant Instructions

Applicants must complete the online application, and submit additional supporting documents including:

- **Personal Goal Statement** (in relation to the hospitality field)
- Resume
- Two (2) Current **Letters of Recommendation**
- **Official Transcript(s)** from all colleges attended with cumulative GPA listed (scan and attach).

Applications must be completed using a desktop or laptop computer. Mobile devices are not supported.

TO GET STARTED:

Applications may be found at www.akaef.org/scholarship/alice-s-marriott-scholarship/
OR by using the search 🔍 feature on our website.

FOR MORE INFORMATION –

CONTACT: Rachel Dixon, Endowment Program Coordinator
Phone: (773) 947-0026 Ext. 1010 | Email: rdixon@akaef.net

VISIT OUR WEBSITE: www.akaef.org

FELLOWSHIP AWARDS

APPLICATION FACT SHEET



Since 1995, EAF Fellowships have supported bold ideas, compassionate solutions, and community-centered research. Awarded in even-numbered years, these fellowships are open to individuals pursuing research or projects that aim to improve quality of life—whether through scientific study, cultural innovation, or social impact.

Objective

Fellowship Awards help to improve the lives of others by funding research and projects with practical application. We have over 60 active fellowships ranging in the following areas:

- Business
- Childhood Development
- Global Issues
- Leadership
- STEM
- Education
- Human Services
- Health/Science

Eligibility Criteria

- Enrollment in an academic institution is not required. **Both students/individuals and organizations may apply.**
- Other criteria may apply based on the individual Fellowship requirements.

Applicant Instructions

When completing the online application, the applicant must submit the project name, description, timeline, amount requested, and other details. Additional supporting documents will need to be attached, including:

- **Narrative Statement** including the following details (in no more than two pages):
 - ▶ Project or Activity Name, Need/Rationale, Objectives, Procedure, Number of Participants, Target Impact Audience, Expected Benefits/Outcome, and Method of Evaluation (with proper timeline)
- **Budget** including the following details:
 - ▶ Total Funds for the Project/Activity, Delineate the use of Requested Funds, Outline any Funds from Other Sources (if applicable)
- Two (2) **Letters of Support**
- **Official Transcript(s)** from all colleges attended — scan and attach (if applicable)

Applications must be completed using a desktop or laptop computer. Mobile devices are not supported.

Deadline

- **APRIL 15, 2026**
- Applications must be **electronically submitted** by 11:59 p.m. CST
- Awardees will be notified by **August 2026**

**Awards amounts may vary from requested budget.*

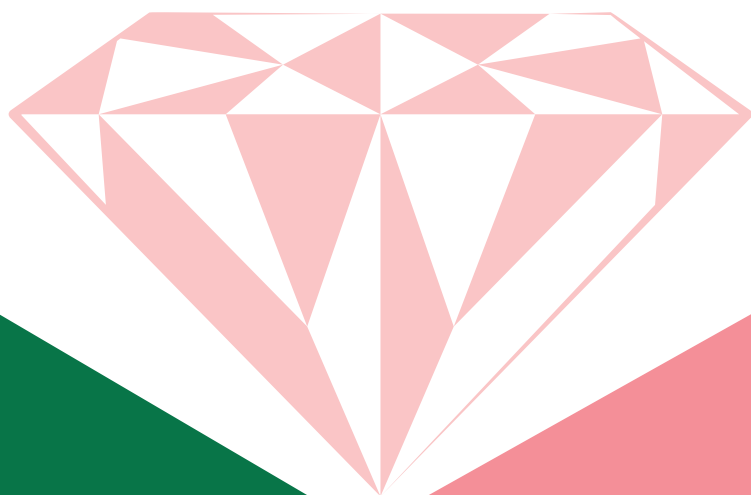
FOR MORE INFORMATION —

CONTACT: Rachel Dixon, Endowment Program Coordinator
Phone: (773) 947-0026 Ext. 1010 | Email: rdixon@akaeaf.net

VISIT OUR WEBSITE: www.akaeaf.org



2026 EAF[®] **RESOURCE &** **ACTION GUIDE**



Alpha Kappa Alpha Educational
Advancement Foundation, Inc.[®]

ENDOWMENT/
FELLOWSHIP

Endowment & Fellowship

FREQUENTLY ASKED QUESTIONS

1. What is an Endowment?

An endowment is a permanently restricted fund, governed by state law that lives in perpetuity. The donated principal amount of the endowment cannot be disbursed. Disbursements are made from interest income earned on the account.

2. Why should I set-up an Endowment?

An endowment lives forever, beyond the donor's lifetime. The greater the endowment, the more interest is earned, and the more scholarships can be awarded to recipients, allowing us to ***Soar to Greater Heights in Academic Achievement.***

3. Is there a way to give money to EAF® without going through an endowment?

Yes. Individual contributions may be made to EAF at any time. A Fellowship is a temporarily restricted fund that is set-up to distribute scholarships. The principal may be disbursed during even numbered years. When the balance of the Fellowship fund falls below \$250, it is closed.

4. If I set-up a Fellowship, will I receive an award?

No. There is no Endowment Program award for Fellowship. However, Individuals who donate at the following levels will be recognized:

- **EAF Philanthropist** – \$500
- **Women & Men of Distinction** – \$750
- **Women & Men of Excellence** – \$1,000
- **Founder's Society** – \$2,500

5. When can I make disbursements from an Endowment?

Disbursements from an endowment can be awarded to scholarship recipients the year following when there is sufficient interest income earned in the endowment account. For example, **IF** a \$25,000 endowment earned 3% interest. The endowment would earn \$750. The total balance would = 25,750. \$750 is available for disbursement award. If no disbursement is made, the \$25,750 continues to earn interest.

6. What are the changes to the EAF® Endowments?

The following changes were made to the EAF Endowment program. An endowment is now initiated at \$5,000. An endowment initiated **after** January 1, 2023, is now capitalized at \$25,000. Endowments that reach \$25,000 will receive the Green Diamond Award. Two additional levels were established. Endowment Donors will be recognized with the Platinum Award when the endowment reaches \$50,000. The President's Award will be made to donors when the endowment reaches \$100,000.

7. Why were changes made to the EAF® Endowments?

Creating the Alpha Kappa Alpha Educational Advancement Foundation, Inc.® was the method by which Alpha Kappa Alpha Sorority, Inc.® sought to ensure that there would **always** be support for education, one of its oldest programs of service. Simply put, if we are not earning interest on established funds, we cannot meet our objective. Our objective is to support education in perpetuity. When funds were capitalized at the lower levels, we were not able to utilize the funds for disbursement for scholarships because, by law – the principal can not ever be disbursed. By raising the award levels, we are now able to incentivize donors to give more so that we can earn more interest and give away more scholarships.

8. I had previously set-up an endowment fund prior to January 1, 2023 with a goal to reach \$20,000. Will my fund be capitalized at \$20,000?

Yes. As of November 1, 2022, there were 99 uncapped permanently restricted funds. When these funds, which were established prior to January 1, 2023, reach \$20,000 – they will be capitalized.

OTHER QUESTIONS? CONTACT EAF — PHONE: 773-947-0026
EMAIL: akaeaf@akaeaf.net | **WEBSITE:** www.akaeaf.org



ENDOWED SCHOLARSHIP FUND AGREEMENT



NAME OF FUND: _____

REGION FOR RECOGNITION: _____

PURPOSE: Indicate why the fund was established (e.g. in memory of a loved one; to perpetuate lifelong learning in a region; support students in a particular field of study, etc.)

ELIGIBILITY: The fund was initiated in (mm/dd/yy) _____ through a gift of \$ _____
(A minimum of \$5,000 is required to initiate a fund) to provide assistance to: **(Check all that apply)**
☐ Males ☐ Females ☐ Graduate ☐ Undergraduate ☐ GPA ☐ Major ☐ College ☐ State
☐ Region ☐ Members of AKA Only **Please use Fund Criteria Form if additional space is needed.*

FUNDING: The fund will grow through contributions by _____
To anticipate capitalization (reach \$25,000 principal) by year _____ **(Funds are to be capitalized in ten years from the date of initiation. If for some reason, I cannot meet this obligation I will notify EAF.)**

AWARDS: Once "capitalized," awards may be made based on the actual interest and dividends accrued on the principal, less the inflation factor, for the prior fiscal year. Each Endowment account will be assigned its pro rata portion of the year's net earnings. This amount will be determined by the annual audit and shared with eligible donors on their annual statement. Based on available earnings, I would like for awards to be made:
☐ Annually ☐ Biennially Commencing: _____

REPORTS: The Foundation's annual statement of account as appropriate should be forwarded to the endowment holder: _____
Address: _____
Phone: _____ Email: _____

ADDITIONAL REPORTS AUTHORIZED TO: Name: _____
Address: _____
Phone: _____ Email: _____

INITIAL DONOR: Name: _____
Address: _____
Phone: _____ Email: _____

WHEN CAPITALIZED AWARD RECIPIENT INFORMATION: Name: _____
Address: _____
Phone: _____ Email: _____

I understand that all endowed scholarship awards must be consistent with the Foundation's award policy; the principal shall remain in perpetuity; and the payout is based only on the net earnings of the fiscal year preceding the award period. Once capitalized, the holder will be presented the Green Diamond Award at the next National EAF Event held at the Leadership Seminar or Boule.

SIGNATURE: _____

DATE: _____

Endowment Holder

Foundation President

RETURN SIGNED AGREEMENT TO EAF:

BY MAIL: Educational Advancement Foundation / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

BY EMAIL: akaeaf@akaeaf.net
BY FAX: 773-947-0277



FELLOWSHIP AGREEMENT

NAME OF
FELLOWSHIP:

REGION FOR RECOGNITION:

PURPOSE:

This Fellowship shall support individuals, students, or organizations in a particular field of study (i.e. Lupus Disease, Math/Science) or personal background (i.e. Foster Child) etc.:

**NARRATIVE
TOPIC:**

Indicate what the narrative statement topic should include:

ELIGIBILITY:

The fund was initiated in (mm/dd/yy) _____ through a gift of \$ _____
(A minimum of \$1,000 is required) to provide assistance to: (Check all that apply)

☐ Males ☐ Females ☐ Graduate ☐ Undergraduate ☐ GPA ☐ Major ☐ College ☐ State
☐ Region ☐ Members of AKA Only ☐ Other _____

**Please use Fund Criteria Form if additional space is needed.*

FUNDING:

The Fellowship will grow through contributions submitted to EAF designated for this Fellowship Fund. It is understood that these funds will not be invested.

AWARDS:

Fellowships will be awarded during the even numbered year. The amount of the award will be determined by the Administrator or designated group. Written notification of the Awardee(s) shall be sent to EAF. The Administrator shall notify EAF at least 30 days in advance to request the check for the award.

REPORTS:

The Foundation's annual statement of account as appropriate should be forwarded to the Fellowship Administrator as follows:

Name: _____

Address: _____

City/State: _____ Zip: _____

Phone: _____ Email: _____

CLOSURE:

If the Fellowship Fund reaches a minimum of \$250.00 or less and no additional funds are contributed into the fund within a twelve month period, EAF has the right to transfer the funds to the Foundation's general scholarship fund.

I understand that all Fellowship awards must be consistent with the Foundation's award policy.

SIGNATURE:

DATE:

Fellowship Administrator

Foundation President

RETURN SIGNED AGREEMENT TO EAF:

BY MAIL: Educational Advancement Foundation / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

BY EMAIL: akaeaf@akaef.net
BY FAX: 773-947-0277

FUND CRITERIA FORM

FOR ADDITIONAL DETAILS



To be submitted with endowment/fellowship agreement if additional space is needed.

FUND INFORMATION

NAME OF FUND:

☐ ENDOWMENT ☐ FELLOWSHIP

PURPOSE

WHAT TOPIC, FIELD OF STUDY, OR OTHER CAUSE THE FUND SUPPORTS

ELIGIBILITY REQUIREMENTS

PLEASE LIST ALL OF THE FUND'S ELIGIBILITY REQUIREMENTS FOR APPLICANTS

RETURN COMPLETED FORM WITH SIGNED AGREEMENT TO EAF:

BY MAIL: Educational Advancement Foundation / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

BY EMAIL: akaeaf@akaeaf.net
BY FAX: 773-947-0277

QUESTIONS? CONTACT EAF

PHONE: 773-947-0026 | **EMAIL:** akaeaf@akaeaf.net | **WEBSITE:** www.akaeaf.org

Non-Profit Chapter Assistance Program

NCAPSM INFORMATION

Alpha Kappa Alpha Sorority, Inc.® and Alpha Kappa Alpha Educational Advancement Foundation, Inc.® (EAF) are committed to ensuring that chapters and members have maximum opportunities to raise money for scholarships and community projects while operating within the regulations governing the respective organization's IRS classification.

Small to medium sized AKA chapters are encouraged to partner with EAF by establishing an EAF NCAP Scholarship Endowment in the chapter's name.



Program Benefits:

- EAF is a 501(c)(3) entity with a not-for-profit tax-deductible status; chapters are 501(c)(7).
- Increases EAF visibility and awareness throughout the Sorority and the communities served.
- Increases fund-raising opportunities and resources, due to the favorable tax treatment provided to 501(c)(3) organizations.

How It Works:

Chapters raise money for scholarships and forward at least half of the net proceeds to EAF for their NCAP endowment. Donations may also be sent directly to the Foundation, designating the contribution in the chapter's name (endowment). When the NCAP endowment fund reaches \$25,000, it is capitalized, and the chapter can award scholarships from interest and dividends accrued minus a small administrative fee.

Eligibility:

NCAP endowments are only available to those chapters that have attained Silver level status or higher within EAF. See the EAF Chapter Contribution Form for instructions on chapter level giving.

Governance/Required Documentation:

- NCAP Memorandum of Understanding (MOU) executed between the Sorority, EAF and the participating chapter.
- NCAP Endowment Fund Agreement executed between EAF and the participating chapter.

Compliance:

The NCAP program is intended to operate within the regulations governing the respective organization's IRS classification. EAF is committed to ensuring that AKA chapters and members have maximum opportunities to raise money for scholarships while maintaining IRS compliance.

“Soaring to Greater Heights of Academic Achievement”



Chapter Benefits:

- Eliminates the expense and annual record-keeping associated with forming a not-for-profit foundation.
- Allows easier management of scholarship awards by small to medium-sized chapters with NO 501(c)(3) foundation of its own.
- Allows chapters to award scholarships in their local area.
- Allows your chapter supporters to donate to your local fundraising initiatives and receive charitable contribution tax treatment for those donations. Chapters are given EAF branded receipts to use for donations made directly to the chapter.

Once Established:

- At \$5,000, the chapter's endowment will be included in EAF's robust, diverse investment portfolio, earning interest that will help grow the endowment.
- At \$25,000, the endowment is capitalized, and the chapter will be able to grant scholarships and other awards from the annual interest (net of fees) earned by the endowment.

Chapter Scholarship Management:

- Set eligibility criteria (applications received by EAF are forwarded to chapter)
- Determine selection (judging) process and committee
- Select scholarship recipient(s)
- Send signed check request form for EAF to award, notify and mail scholarship checks directly to students or schools. Checks also can be sent to the chapter for direct presentation to the students.

If you are interested in obtaining more information about partnering with EAF and AKA to establish an NCAP Endowment, contact your Chapter's EAF Captain, EAF Regional Coordinator, and/or send an email to akaeaf@akaeaf.net.



Non-Profit Chapter Assistance Program

NCAPSM MEMORANDUM OF UNDERSTANDING



This Memorandum of Understanding ("MOU") is entered into this _____-day of _____, 20____ by and between Alpha Kappa Alpha Educational Advancement Foundation, Inc.® (EAF), Alpha Kappa Alpha Sorority, Inc.® (Sorority), and _____ Chapter of Alpha Kappa Alpha Sorority, Inc. (Chapter) to govern the Chapter and EAF regarding the endowment hereby established by the Chapter (NCAP Endowment) for the purpose of awarding scholarships to recipients identified by the Chapter.

PARTIES TO THE MOU AGREE TO BE BOUND BY THE FOLLOWING TERMS:

Chapter's Responsibilities:

1. In order for the Chapter to be eligible to enter into this MOU, the Chapter must have attained (and maintain annually until the MOU is terminated) the Silver level or higher, i.e., make an annual contribution to EAF at least \$250-\$750 (based on the Chapter's size) in addition to membership dues.
2. The Chapter shall report its membership level and contributions to EAF annually on the appropriate forms provided to the Chapter by EAF. EAF will monitor the Chapter's membership regularly to ensure the Chapter is in compliance.
3. The Chapter must make an initial minimum contribution to its NCAP endowment of at least five thousand dollars (\$5,000.00).
4. The Chapter will not be allowed to make any scholarships from the NCAP fund until the balance in the NCAP endowment totals twenty-five thousand dollars (\$25,000.00) at which point the endowment will be considered capitalized. The Chapter must achieve capitalization (i.e., principal balance of \$25,000.00) within ten (10) years of the date of this MOU. This MOU shall automatically terminate in the event the Chapter fails to capitalize the NCAP within ten years of the date of this MOU and the funds will revert to the EAF General Scholarship Fund.
5. Upon capitalization, scholarship awards may be made from the actual interest and dividends accrued on the principal in the NCAP fund net of investment expenses, provided that, the Chapter shall not be allowed to make any scholarship awards that deplete the NCAP fund to a total of less than twenty-five thousand dollars (\$25,000.00).
6. If the Chapter engages in fund raising activities that mention EAF or its NCAP endowment fund, the Chapter must submit at least fifty percent (50%) of the net proceeds raised to EAF as contributions to the principal of the endowment.
7. The Chapter must use EAF's designated (triplicate) receipt for all funds received from individuals, corporations, and other organizations pursuant to any solicitation that mentions EAF or the NCAP endowment fund.
 - a. One copy of each receipt must be submitted to EAF along with the Chapter's check(s) or the donor's check(s).
 - b. The Chapter must submit documentation to EAF accounting for any funds retained by the chapter that were used for charitable purposes (i.e., local scholarship awards or awards to students or community organizations or as seed money for the next fundraiser).
8. The Chapter shall retain control and authority for selecting and designating scholarship award recipients from the NCAP endowment fund account.
 - a. The Chapter shall forward the names of such recipients and the corresponding dollar amount of the award to EAF. EAF shall be responsible for sending the appropriate checks to the recipient or the Chapter, at the Chapter's option, under the terms and conditions of this Agreement.
9. To facilitate donor recordkeeping in accordance with the IRS regulations, the Chapter shall issue a receipt to each individual or corporation making a contribution. The Chapter will be required to use EAF's pre-printed Charitable Contribution Receipt ("Receipt") for all funds received through any fundraising activities that mention EAF or the NCAP. Additional packs of Receipts will be provided to the Chapter by EAF as needed upon request.
10. If the Chapter chooses to have EAF administer the Chapter's scholarship application and selection process, the Chapter will make such arrangements with EAF staff.
11. The Chapter shall develop objective, non-discriminatory criteria regarding scholarship awards the Chapter designates under the NCAP.

EAF Responsibilities:

12. EAF shall retain one percent (1%) of the proceeds contributed by the Chapter to its NCAP endowment fund to cover the management and administrative costs associated with maintaining and administering the NCAP fund.
13. EAF shall provide the Chapter with annual statements showing the balance in the NCAP endowment account, including all contributions received, interest and dividends accrued, and awards paid out.

**Termination of the MOU:**

14. This MOU shall continue in existence until modified or terminated by either party. Any modification shall be approved by both parties.
15. This MOU shall automatically terminate in the event that the Chapter fails to capitalize the NCAP within ten years of the date of this MOU, and the funds on deposit in the NCAP will revert to EAF's General Fund for the purpose of awarding scholarships because the funds were solicited under EAF's 501(c)(3) designation.
16. EAF may terminate this MOU in the event the Chapter does not adhere to the responsibilities listed in this MOU, and the funds on deposit in the NCAP fund will revert to EAF's General Fund for the purpose of awarding scholarships because the funds were solicited under EAF's 501(c)(3) designation.
17. If the Chapter desires to terminate this MOU and NCAP endowment, it shall do so in writing to the EAF Executive Director. The funds on deposit in the NCAP endowment fund will revert to EAF's General Fund for the purpose of awarding scholarships because the funds were solicited under EAF's 501(c)(3) designation.

SIGNATURE SECTION

This MOU represents the full understandings of the parties and cannot be modified or amended without the express written approval of both parties. Nothing in this provision will prohibit EAF from exercising the authority governing NCAP endowments under this MOU or other agreements as it is related to the overall administration of endowment accounts.

By signing below, the parties acknowledge their mutual understanding and agree to be bound by the terms and conditions as set forth in this N.C.A.P. Memorandum of Understanding.

**Alpha Kappa Alpha Educational
Advancement Foundation, Inc.®**

BY: _____
TITLE: Executive Director

Alpha Kappa Alpha Sorority, Inc.®

BY: _____
TITLE: Executive Director

Chapter of Alpha Kappa Alpha Sorority, Inc.®

BY: _____
TITLE: Chapter Basileus

**Electronic signatures will not be accepted.
Must be physically signed.*

RETURN COMPLETED MOU AND NCAP FUND AGREEMENT TO EAF:

BY MAIL: Educational Advancement Foundation / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

BY EMAIL: akaeaf@akaeaf.net
BY FAX: 773-947-0277

QUESTIONS? CONTACT EAF — **PHONE:** 773-947-0026 | **EMAIL:** akaeaf@akaeaf.net | **WEBSITE:** www.akaeaf.org

Non-Profit Chapter Assistance Program

NCAPSM FUND AGREEMENT



CHAPTER:

REGION:

PURPOSE OF FUND:**FUND NAME:****ELIGIBILITY:**

The fund was initiated in (mm/dd/yy) _____ by the Chapter with the amount of \$_____ *(A minimum of \$5,000 is required to initiate a fund)* and the Chapter has executed a Memorandum of Understanding (MOU) with EAF and Alpha Kappa Alpha Sorority, Inc.®

CRITERIA:

(Specify or Attach) _____

FUNDING:

The Fund will grow through contributions made by chapter and individual fundraising. If the Chapter engages in fundraising activities than mention EAF or the Fund, the Chapter must submit at least 50% of the proceeds raised to EAF as contributions to the principal of the Fund.

CAPITALIZATION:

The Chapter anticipates that the Fund will be capitalized (i.e., reach \$25,000 in principal) by (year) _____. (Funds must be capitalized within ten years of the initiation date stated above or the principal will revert to EAF general fund.)

AWARDS:

Once capitalized, awards may be made from the Fund based on the actual interest and dividends accrued on the Fund's principal, less an inflation factor, and administrative fees, for the prior fiscal year. (EAF will assign each endowment account it's pro rata portion of annual net earnings as determined by the annual audit and reported to the Chapter in its bi-annual statements.)

Based on available earnings, the Chapter plans to make awards: ☐ Annually ☐ Biennially

REPORTS:

EAF will provide the Chapter a bi-annual statement for the Fund account. The statement will be sent to the Chapter's Basileus at the address on record for the Chapter.

SOLICITING:

The Chapter must use EAF's designated receipt for all funds received from individuals and corporation pursuant to any solicitation that mentions EAF or the Fund. A copy of each receipt must be submitted to EAF along with the Chapter's contribution. If the amount of the check(s) submitted by the Chapter is less than the total of the receipts, the Chapter must submit documentation to EAF accounting for the difference and certifying that the funds were used for charitable purposes (e.g. awards to 501(c)(3) organizations) or reasonable fundraising expenses.

CHECK REQUESTS:

The Chapter shall provide EAF 30 days advance notice when requesting checks for award recipients. Checks will be mailed to the person/entity designated in the request (recipient or Chapter).



SIGNATURE SECTION

The Chapter understands that: endowed scholarship award criteria must be consistent with EAF policies; the Fund principal shall remain on deposit with EAF in perpetuity even if the Fund is not capitalized; and award payouts are limited to the Fund's net earnings for the fiscal year preceding the award. Once the Fund is capitalized, the Chapter will receive the Green Diamond Award at an EAF event during the next Leadership Seminar or Boule.

SIGNATURE:

DATE:

Endowment Holder

Foundation President

MAKE CHECKS PAYABLE TO EAF or go online to **donate.akaeaf.org**

☐ Check if you have sent your donation in online.

**RETURN COMPLETED MOU AND NCAP FUND AGREEMENT
ALONG WITH CHECK(S) OR ELECTRONIC DONATION TO EAF:**

BY MAIL: Educational Advancement Foundation / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

BY EMAIL: akaeaf@akaeaf.net
BY FAX: 773-947-0277

QUESTIONS? CONTACT EAF — PHONE: 773-947-0026 | **EMAIL:** akaeaf@akaeaf.net | **WEBSITE:** www.akaeaf.org



CHAPTER ENDOWMENT DONATION FORM



CHAPTER & CONTACT INFORMATION

CHAPTER:	REGION:	DATE:
CHAPTER ADDRESS:		
PHONE:	EMAIL:	
CHAPTER BASILEUS:	GRADUATE ADVISOR: <i>(Undergraduate Chapters Only)</i>	
FORM COMPLETED BY:	POSITION IN CHAPTER: <i>(President, EAF Captain, etc.)</i>	
PHONE:	EMAIL:	

DONATION INFORMATION

ENDOWMENT NAME:	
DONATION AMOUNT: \$	<p>MAKE CHECKS PAYABLE TO EAF or go online to donate.akaeaf.org</p> <p><input type="checkbox"/> Check if you have sent your donation in online.</p>

FOR DONATIONS BY INDIVIDUALS TO ENDOWMENTS — **STOP!** — USE INDIVIDUAL ENDOWMENT DONATION FORM

RETURN FORM WITH CHECK(S) OR ELECTRONIC DONATION TO EAF:

BY MAIL: Educational Advancement Foundation / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

BY EMAIL: akaeaf@akaeaf.net
BY FAX: 773-947-0277

QUESTIONS? CONTACT EAF — **PHONE:** 773-947-0026 | **EMAIL:** akaeaf@akaeaf.net | **WEBSITE:** www.akaeaf.org



INDIVIDUAL ENDOWMENT DONATION FORM



INDIVIDUAL & CONTACT INFORMATION

NAME:	REGION:	DATE:
ADDRESS:		<input type="checkbox"/> Check if this is a change of address
PHONE:	EMAIL:	

DONATION INFORMATION

ENDOWMENT NAME:

DONATION AMOUNT: \$

MAKE CHECKS PAYABLE TO EAF
or go online to **donate.akaeaf.org**

☐ Check if you have sent your donation in online.

☐ I would like information on how to start an Endowed Scholarship Fund.

☐ I would like to receive information regarding Planned/Estate Giving.

INDIVIDUAL DONATIONS — **STOP!** — USE INDIVIDUAL DONATION FORM

EAF continues to be the sole source of support other than student loans for many of our student recipients. During 2025, the Foundation awarded over \$2 million in endowment scholarships.

Thank You For Your Support!

RETURN FORM WITH CHECK(S) OR ELECTRONIC DONATION TO EAF:

BY MAIL: Educational Advancement Foundation / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

BY EMAIL: akaeaf@akaeaf.net
BY FAX: 773-947-0277

QUESTIONS? CONTACT EAF — PHONE: 773-947-0026 | **EMAIL:** akaeaf@akaeaf.net | **WEBSITE:** www.akaeaf.org

ENDOWMENT/ FELLOWSHIP FUND

CHECK REQUEST



****Please request at least 30 days before presentation***

CHECK REQUEST INFORMATION

DATE REQUESTED:	DATE NEEDED:	AMOUNT OF CHECK: \$
NAME OF FUND:		<input type="checkbox"/> ENDOWMENT <input type="checkbox"/> FELLOWSHIP
REQUESTED BY:		
PHONE:	EMAIL:	

CHECK DETAILS & MAILING INFORMATION

CHECK MADE PAYABLE TO: *(Student, school, or organization only)*

NAME:		
STREET ADDRESS/PO BOX:		
CITY:	STATE:	ZIP:
PHONE:		
SPECIAL MAILING INSTRUCTIONS: <i>(Chapter, Endowment Holder, etc.)</i>		

APPROVALS

APPROVED BY:	TITLE:	DATE:
REGIONAL DIRECTOR SIGNATURE: <i>(when applicable)</i>		DATE:

RETURN REQUEST TO EAF AT LEAST 30 DAYS BEFORE CHECK IS NEEDED

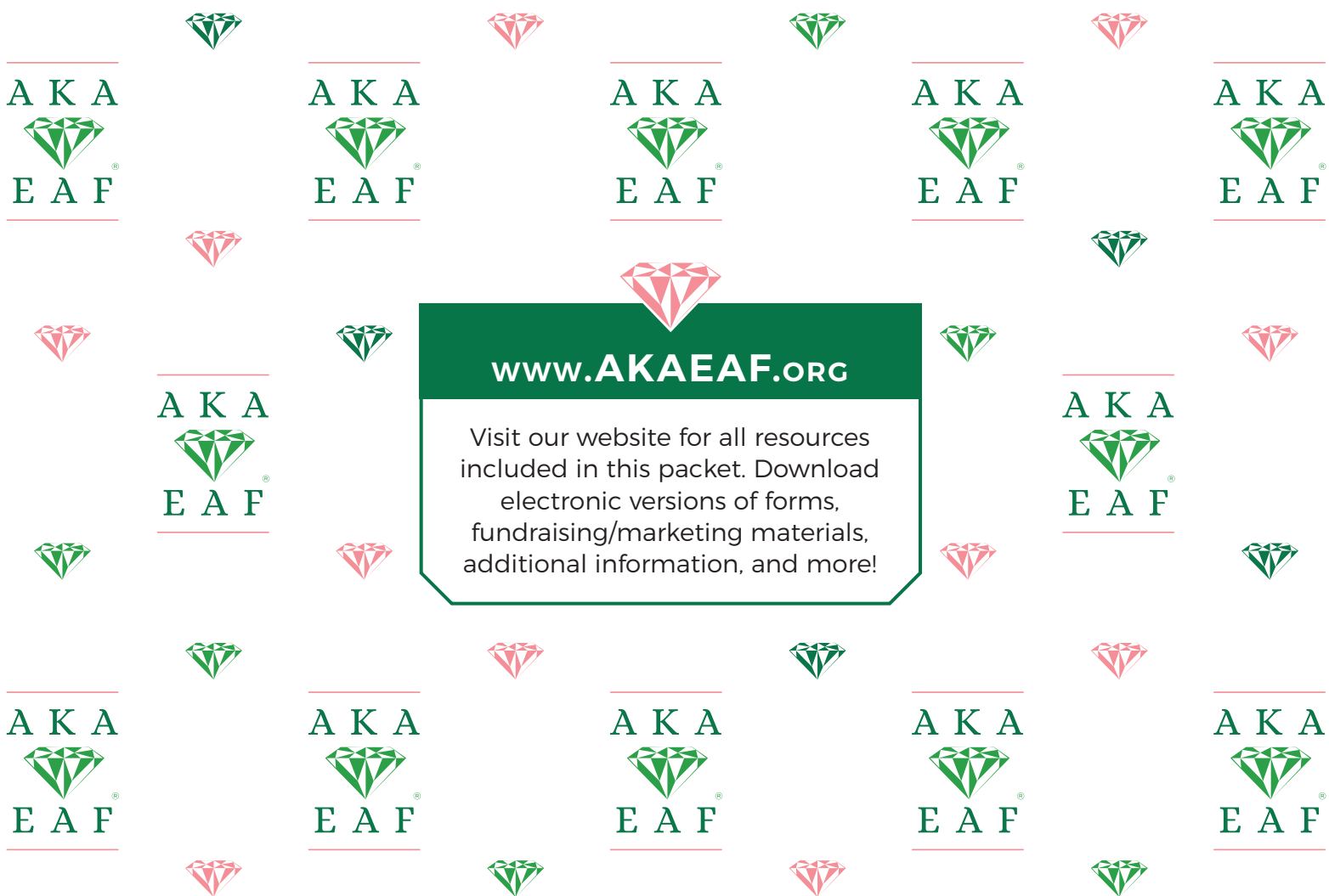
BY MAIL: Educational Advancement Foundation / EAF
5656 South Stony Island Avenue | Chicago, IL 60637

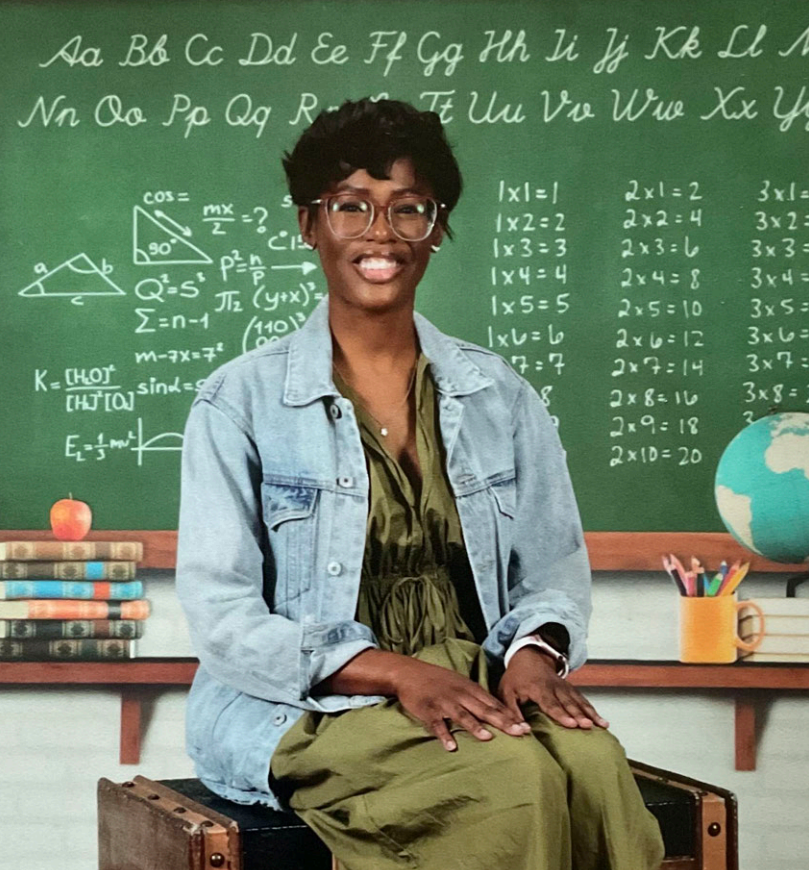
BY EMAIL: akaeaf@akaeaf.net
BY FAX: 773-947-0277

QUESTIONS? CONTACT EAF — **PHONE:** 773-947-0026 | **EMAIL:** akaeaf@akaeaf.net | **WEBSITE:** www.akaeaf.org



Promoting Lifelong Learning





ALPHA KAPPA ALPHA EDUCATIONAL ADVANCEMENT FOUNDATION, INC.®

CONTACT INFORMATION:

✉ 5656 South Stony Island Avenue • Chicago, IL 60637

📞 Office: **800-653-6528** (toll free) or **773-947-0026**

📠 Fax: 773-947-0277

🌐 www.akaeaf.org

SOCIAL MEDIA:

📘 facebook.com/Alpha-Kappa-Alpha-Educational-Advancement-Foundation-Inc

🐦 twitter.com/akaeaf

📷 instagram.com/akaeaf